

**THE VILLAGE OF DEXTER  
VILLAGE COUNCIL MEETING  
MONDAY October 11, 2004**

**\*\*\*\*\*7:30pm\*\*\*\*\***

**Dexter Senior Center, 7720 Dexter Ann Arbor Road**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**B. ROLL CALL:** President Seta                      J. Carson                      P. Cousins                      S. Keough  
   J. Semifero                      T. Walters                      D. Fisher

**C. APPROVAL OF THE MINUTES**

1. Regular Council meeting of September 27, 2004

**Page#1-5**

**D. PRE-ARRANGED PARTICIPATION:**

*Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)*

**E. APPROVAL OF AGENDA:**

**F. PUBLIC HEARINGS & SHOW CAUSE HEARINGS**

*Action on each public hearing or show cause hearing will be taken immediately following the close of the hearing.*

1. AN ORDINANCE FOR THE ADOPTION OF THE INTERNATIONAL FIRE CODE AND THE NATIONAL FIRE PROTECTION AGENCY LIFE SAFETY CODE 101 a.k.a. The Village's Fire Protection Ordinance **ITEM K-1**
2. REQUEST FOR AN INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE FOR PROTOMATIC, INC., **ITEM K-2**
3. ACCEPTANCE OF THE VILLAGE'S STORM WATER MANAGEMENT PROGRAM **ITEM K-3**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

**G. NON-ARRANGED PARTICIPATION:**

*Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**H. COMMUNICATIONS :**

1. MML Legislative Link- 10-04-04
2. Kiwanis Club-Family Halloween Party 10-31-04

**Page#7-9**

**I. REPORTS:**

1. Department of Public Services- Ed Lobdell **Page#11-20**
2. Community Development Department-Allison Menard **Page#21-27**
3. Board and Commission Reports
  1. HRWC Representative- Paul Cousins
4. Subcommittee Reports
  1. Facility Committee- Shawn Keough
5. Village Manager Report
6. President's Report

**J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

1. Consideration of: Bills & Payroll in the amount of:\$99,549.65 **Page#29-36**

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**[www.villageofdexter.org](http://www.villageofdexter.org)**

**K. OLD BUSINESS- Consideration and Discussion of:**

1. Consideration of: AN ORDINANCE FOR THE ADOPTION OF THE INTERNATIONAL FIRE CODE AND THE NATIONAL FIRE PROTECTION AGENCY LIFE SAFETY CODE 101 a.k.a. The Fire Protection Ordinance  
**Page#37-40**
2. Consideration of: An application for Industrial Tax Exemption Certificate for Protomatic, Inc.,  
**Page41-51**
3. Consideration of: Acceptance of the Storm Water Management Program  
**A copy of this document was provided at the last meeting.**

**L. NEW BUSINESS- Consideration and Discussion of:**

1. Discussion of: Election consolidation and term changes.  
**Page#53-68**
2. Consideration of: Proposed Zoning Map Amendments  
**Page#69-71**
3. Consideration of: Proposed amendment to Article 2- Definitions  
**Page#73-79**

**M. COUNCIL COMMENTS**

**N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives*

**O. ADJOURNMENT:**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**



C-1

## H. COMMUNICATIONS

Criminal Justice Collaborative Council 9-14-04.

## I. REPORTS

1. Treasurer/finance Department-Marie Sherry.
2. Community Development Update & 2<sup>nd</sup> Qt Report
  1. Blackhawk Update.
3. Board and Commission Reports
  1. Park Board Chair- Toni Henkemeyer
4. Subcommittee Reports
  1. Facility Committee- Shawn Keough
5. Village Manager's Report
  1. Ms. Eureste submits her report as per packet.

Motion Fisher, support Carson to set a Budget Goal Setting Session for 2005/2006 to be held 10-18-2004 from 6:00 to 9:00 p.m. in the Senior Center.

Ayes: Semifero, Walters, Fisher, Carson, Cousins, Keough, Seta.

Nays: None

Motion carries.

Motion Semifero, support Cousins to approve the recommendation as to changes to the Village Manager's employment agreement regarding salary and insurance benefits per Mr. Seta's evaluation.

Ayes: Walters, Carson, Cousins, Keough, Fisher, Semifero, Seta.

Nays: none.

Motion carries.

### 6. President's Report

1. Main Street Bridge Update, Bridge resolution sent to surrounding townships.
2. Village Manager Review
3. Valenta's report regarding the bridge to Mr. Keough.
4. Village Manager Review
5. DAFD union negotiating with Mr. Seta.
6. Mr. Seta requests that the council comments section of the agenda be directed to Information of public interest.

## J. CONSENT AGENDA

1. Consideration of: Bills & Payroll in the amount of: \$144,331.78
2. Consideration of: Request from Paula Thomas to have the DAFD monitor a Bonfire and its clean up.
3. Consideration of: Request from DACC to close Central Street from Main to Fifth Street

During Apple Daze on October 23,2004.

4. Consideration of: Request from Dexter Booster Club to hold the 3<sup>rd</sup> annual Dexter-Chelsea Road Race on October 31, 2004.
5. Consideration of: Set Trick or Treat- Sunday, October 31,2004 from 5:30 to 7:30 p.m.

Motion Semifero, support Walters to accept the consent agenda as amended

Ayes: Carson,Cousins,Fisher,Keough,Semifero,Walters,Seta.  
Nays: none  
Motion carries.

**K. OLD BUSINESS - none**

**L. NEW BUSINESS**

1. Consideration of: REQUEST FOR ADDITIONAL FUNDING FOR SALT STORAGE

Motion Semifero,support Fisher to spending up to \$45,000.00 for the construction of the salt storage facility and up to \$20,000.00 for a loader.

Ayes: Cousins,Fisher,Keough,Semifero,Walters,Carson,Seta.  
Nays: None.  
Motion carries.

2. Consideration of: Acceptance of Fiscal Year Audit 2003/2004

Motion Cousins, support Keough to accept the audit as presented.

Ayes: Keough,Semifero,Walters,Carson,Fisher,Cousins,Keough,Seta.  
Nays: none  
Motion carries.

3. Consideration of: A RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR.

Motion Fisher,support Semifero to approve the resolution for designation of street Administrator naming Ed Lobdell.

Ayes: Semifero,Walters,Fisher,Carson,Cousins,Keough,Seta  
Nays: none  
Motion carries.

4. Consideration of: STORM WATER MANAGEMENT PROGRAM  
Set Public Hearing for October 11, 2004.

Motion Fisher, support Keough to set a public hearing for 10/11/04 for public comment regarding the Storm Water Management Program.

Ayes: Walters, Carson, Cousins, Keough, Fisher, Semifero, Seta.

Nays: none

Motion carries.

5. Discussion of: Review the speed limits in the area of the Village contiguous to the Westridge subdivision.

Motion Cousins, support Semifero that the Village of Dexter request the Washtenaw County Road commission review the speed limits in the area of the Village contiguous to the Westridge subdivision with the view in mind to set speed limits similar to those in the Village.

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Walters, Seta.

Nays: none

Motion carries.

6 Consideration of: REQUEST FROM KANDI WAGGONER TO PLACE 1,000  
SMALL FLAGS AND A PLAQUE IN THE PUBLIC LAWN EXTENSION IN FRONT  
OF HURON CAMERA FROM SEPTEMBER 28<sup>TH</sup> TO OCTOBER 5<sup>TH</sup>, 2004.

Motion Cousins, support Fisher to approve Ms. Waggoner's request.

Ayes: Cousins

Nays: Fisher, Keough, Semifero, Semifero, Walters, Carson, Seta.

Motion fails.

**M. COUNCIL COMMENTS**

Fisher none

Semifero none

Keough Thanks Mr. Cousins for meeting with Westridge residents. Also distributes "letter To the editor" of The Dexter Leader.

Cousins notes that reporters contact him regarding issues to be published in paper. Also observed a unique sewer repair, thanks Ed Lobdell.

Carson WATTS meeting, Fletcher Rd. Bridge will be closed for 2 months. Chelsea has ordered truck scales. WCRC Main St. Bridge project is moving forward, sending letter. House moving in Chelsea did not go smoothly.

Walters Echoes sentiments regarding the house move.



**N. NON-ARRANGED PARTICIPATION**

Ray Tell of 3539 Hudson, congratulations on the fiscal year audit.

**O. ADJOURNMENT**

Motion Semifero, support Carson to adjourn at 10:13.  
Motion carries unanimously.

Respectfully submitted,

David F. Boyle, Village Clerk

Approved: \_\_\_\_\_



10-11-04  
H-1 & 2

**Donna Eureste**

**From:** MML Legislative Link [LEGISLATIVELINK@LISTSERV MML.ORG] on behalf of Lori Crothers [lcrothers@mml.org]  
**Sent:** Monday, October 04, 2004 11:15 AM  
**To:** LEGISLATIVELINK@LISTSERV MML.ORG  
**Subject:** MML Legislative Link (10-04-04)

**LEAGUE LEGISLATIVE LINK – October 4, 2004**

*A Weekly Update from the State and Federal Affairs Division of the Michigan Municipal League*

**Another Successful Convention** - Last week, over 700 delegates came to Mackinac Island to attend the League's 106<sup>th</sup> Annual Convention. Delegates attended sessions with topics ranging from transportation, to homeland security and municipal finance issues. During Friday night's banquet, distinguished achievement awards were presented to Senator Liz Brater, Senator Valde Garcia, Representative Michael Sak and Representative John Stakoe.

Congratulations to Margene Scott from Madison Heights, who was elected as the League's President for 2005 and Mayor Robert Jones from Kalamazoo, elected as the League's Vice President. New board members elected were: John Siira, City Manager of Wakefield; Karl Tomion, City Manager of Midland; Mayor Gladys Solokis, City of Gaylord; Deb Doyle, City of Durand; Mayor Vicki Barnett, City of Farmington Hills; Mayor Kwame Kilpatrick, City of Detroit; and John Zech, City of Wayne.

Senate Majority Leader Ken Sikkema, Senator Bill Hardiman (former Mayor of Kentwood) and Representative Chris Kolb (former councilmember from Ann Arbor) also attended the convention and shared valuable information with League members.

**Local Governments To Receive Half Billion Dollars for Local Bridges** - Over the next 10 years, local governments will receive approximately a half billion dollars under a bill passed unanimously by the legislature. Under **HB 5319** (R-Casperson), half of the revenue from one cent of the state gasoline tax would be dedicated to the Local Bridge Fund for the preservation, improvement or reconstruction of existing bridges. Currently, all of this revenue is sent to MDOT for their bridge program. The Local Bridge Fund would be overseen by a Local Bridge Authority that would consist of six voting members appointed by the State Transportation Commission. Of those, three would be nominated by the County Road Association of Michigan (CRAM) and three by the Michigan Municipal League (MML) and two non-voting members nominated by the Department. The bill would also allocate a portion of the Local Bridge Fund each year for large bridge repair and emergencies as determined by the Local Bridge Authority. The measure would also create seven Regional Bridge Councils, one for each MDOT region in the state. These regional boards would consist of five members each, two nominated by CRAM, two by MML and one non-voting member from MDOT. MML would like to thank Governor Granholm, MDOT Director Gloria Jeff, Senator Shirley Johnson, Representative Scott Shackleton, Representative Tom Casperson, Representative Jennifer Elkins, and the other legislators who voted unanimously for HB 5319. Please let your legislators know that we appreciate getting assistance for our local infrastructure. If you have any questions concerning HB 5319, please contact Joe Fivas at [jfivas@mml.org](mailto:jfivas@mml.org), or 517-485-1314.

**MML State and Federal Affairs Director Hired** - Arnold Weinfeld has been hired as the League's Director of State and Federal Affairs. Arnold has spent 20 years working in the Michigan Legislature, most recently as the Policy Director for the House of Representatives Democratic Caucus. In his position as Policy Director, Arnold supervises 15 researchers and has staff responsibility for the design, coordination and implementation of all caucus strategies.

During his tenure in Lansing, Arnold has been intimately involved in many of the issues important to the League and its members including revenue sharing, planning and zoning, housing, election law and economic development. As word of his impending hire leaked out in Lansing, there was overwhelming support for the decision from legislators, legislative staff and our colleagues from other associations.

Arnold also spent eight years on the Waverly Community Schools Board of Education, serving as its president from 2001-2002. Arnold will begin at the League on November 15.

**Emerald Ash Borer Tree Removal Contract Announced** - Since the implementation of the state quarantine to prevent EAB spread, the state of Michigan has had to focus its limited and constrained resources on the priorities of detection and containment. Because of this, and the source and spending authority for this program, the state has not been able to assist homeowners and local communities in the "core," or generally infested area within the 13 quarantined counties (hardest hit areas primarily in SE MI) with the cost of removing dead and dying trees caused by this destructive exotic insect.

To help address this need, Governor Jennifer M. Granholm asked various state agencies to partner and determine possible tree removal alternatives for those in hardest hit areas. As a direct result, the state Departments of Agriculture (MDA) and Management and Budget (DMB) have developed an innovative plan that builds on earlier efforts to use Michigan's collective contract system to offer communities and homeowners in the 13 EAB quarantined counties – Genesee, Ingham, Jackson, Lapeer, Lenawee, Livingston, Macomb, Monroe, Oakland, St. Clair, Shiawassee, Washtenaw and Wayne – a drastically-reduced tree removal rate.

This unique program harnesses the state's contracting system – by issuing an "Invitation to Bid" seeking multiple vendors who can meet criteria and then by establishing standardized pricing. This process will ultimately provide local units of government and homeowners a more affordable rate for complete landscape tree removal. Complete tree removal includes cutting the tree down, stump grinding and proper disposal of the tree. Additionally, this program is not simply limited to ash trees; homeowners may have any type of tree removed from their property. For more information contact: Jennifer Quimby, EAB Information Officer at 517/241-2485 or go to the MML website at [www.mml.org](http://www.mml.org).

If you have any questions or would like any further information, please contact Lori Crothers from the MML's Lansing office at (517) 485-1314.



Serving the  
Children  
of the World

## KIWANIS CLUB of DEXTER

7638 Second St  
Dexter, Mi. 48130-1429  
(734) 426-6476

September 30, 2004

Village Of Dexter  
8123 Main St  
Dexter, Mi. 48130-8303

Dear Village Council:

The Kiwanis Club of Dexter is pleased to present the annual free Family Halloween Party. The event will be Sunday October 31<sup>st</sup> from 3:00 p.m. - 5:00 p.m. at Mill Creek Middle School. We will be feature Jim Fitzsimmons Master Magician. We will have games, pizza, doughnuts, cider, popcorn and costume parade / contest.

We ask for the Village Council's support of and invite all to this event.

Thank you,

William Ellwood  
Secretary Kiwanis Club of Dexter  
Halloween Party Project Chairman



10-11-04  
I-1

# VILLAGE OF DEXTER

## WATER UTILITIES

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572

FAX (734) 426-2208

TO: VILLAGE COUNCIL  
FROM: ED LOBDELL  
SUBJECT: PUBLIC SERVICES UPDATE  
DATE: 10-04-04

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Attached you will find an update for the Water and Sewer Departments along with an update from the Streets Department.

- 1 - Water meter work completed during this period, (July - September).
- 2 - Water meter work completed this fiscal year.
- 3 - CIP Update
- 4 - Streets Update
- 5 - Notices for leaf pickup and hydrant flushing - (Dexter Leader - Web Site - Newsletter).

Should you have any questions, please call or stop by.

Respectfully Submitted

Ed Lobdell  
Public Services Supt.

# VILLAGE OF DEXTER

## WATER UTILITIES

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10-04-04

### UTILITY DEPT WATER METER/SERVICE CALL UPDATE

For the period beginning July 1,04 thru September 30,04 the following denotes work completed.

New meters and read units installed - 13

Water only meters - 23

Read unit maintenance - 35

Miss Digs - 31

All other service calls - 89

Along with the above items, other tasks performed during this period are as follows.

Flushing Select Sewers - Monthly

Reading Meters - Monthly

Checking all lift stations - Weekly

Backwashing Filtration Plant - Weekly

Dye tested sewer at 7882 Ann Arbor St. On 7-22-04

Repaired fire hydrant nozzle at 3579 Ryan Drive on 9-22-04

Insituform lined sewer in alley between Ann Arbor St. and Forest St on 9-21-04.

Working on CIP Projects - 4<sup>th</sup> Well - Hudson St. Sewer - Central St. - MH Rehab

Replaced defective fire hydrant at W.W.T.P.



# VILLAGE OF DEXTER

## WATER UTILITIES

8360 HURON ST.

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10-04-04

### FISCAL YEAR WATER METER/SERVICE CALL UPDATE

From March 1, 2004 thru September 30, 2004

New meters and read units installed	- 56
Water only meters installed	- 66
Read unit Maintenance	- 78
Miss Digs	- 92
All other service calls	- 161

### OTHER ANNUAL/SEMI ANNUAL ISSUES HANDLED THIS PERIOD

Semi-Annual Fire Hydrant Flushing	- To be completed the week of October 18, 2004
Semi-Annual Sewer Maintenance Flushing	- To be completed by the end of November.
Semi-Annual Sludge Hauling	- Hauled in September - will haul in November.
DEQ required Sampling	- Complete for 2004

## CIP UPDATE

### 1 - CENTRAL STREET WATER MAIN

There continues to be outstanding issues with the closing of this project. Some asphalt work needs to be completed along with some concrete work. This work should be completed soon.

### 2 - HUDSON/INVERNESS SANITARY SEWER

I am happy to say this project is complete. Insituform lined the main on September 21, 2004. This project was a success, and will extend the life of that section of sewer for quite some time. I would like to thank Council for approving this project.

### 3 - FOURTH WELL

We are still waiting for the DEQ to respond to us with their recommendation for the size of the pump, and to set our firm capacity. We will be meeting with the DEQ on Wednesday the 6<sup>th</sup> of October, to discuss these and other issues.

### 4 - MANHOLE REHAB PROJECT

This project is still ongoing. We raised two manholes and sealed them, one at the corner of Dover and Third St. and the other at the corner of Second and Dover St. We will continue with these efforts to eliminate infiltration in the sewer system.

## UPCOMING CIP

### 1 - ALPINE STREET SEWER

We are looking at two manhole replacements to be completed within the scope of the DDA project. Part of this project includes replacing approximately thirty feet of sanitary sewer pipe behind the Lighthouse. This is to remove a belly (sag) in the existing pipe. The final portion of this project is to line the existing sewer between the newly installed manholes.

### 2 - ALPINE STREET WATER

The scope of this project is to in conjunction with the DDA project provide a connection to the water main on Alpine St. This connection is for the future provision of Fire Protection and water service upgrades behind the businesses on Main St. Also to provide a potential loop for the water system on Broad St.

# VILLAGE OF DEXTER

## WATER UTILITIES

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DEXTER MI 48130

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FAX (734) 426-2208

10-5-04

### STREETS UPDATE

The following is an update of what has been going on with the Streets Department during the period from July 1, 2004 thru September 30, 2004.

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Ongoing projects that we deal with on a daily basis are as follows.

Weekly cutting grass in these areas - Peace Park - Wellfield Park - Warrior Creek Park  
Water Tower area - Well House Property - Fire Hall  
Monument Park - DDA Extensions - Grand St. Property  
Bi-Weekly grass Cutting - Smith Woods

Other DDA Issues - Trash - Smoke Pots - Dumpsters - Decorative Lights  
Sweeping - Irrigation Issues -

Cleanup after storms - Chipping and general storm damage cleanup

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Other projects dealt with during this quarter are the following.

Trimmed trees along the guardrail on Jeffords.  
Trimmed trees at Monument Park and in selected alleys.  
Tree removal of several ash trees, and other removals.  
Tree trimming of deadwood branches in various locations.

Removed contaminated soil from previous salt shed location, replaced with limestone - per DEQ request.

Gathered bids for temporary salt shed.

Met with Tom Torongo (DEQ) for approval of site for temporary salt shed.

Raised and lowered flags - per Govoner Granholm Executive Order.

Assisted with Dexter Daze - closing and reopening streets etc.

Repaired irrigation lines after Dexter Daze

# VILLAGE OF DEXTER

## WATER UTILITIES

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10-5-04

### STREETS UPDATE CON'T

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Graded alleys

Traffic Light Control Issues.

8090 Grand St. has been demolished and area has been graded and seeded.

Removed and replaced sidewalk on Ann Arbor St. and in Wall Court - approximately 120 ft. that was identified in the CIP sidewalk study.

Sidewalk on Hudson North of Fourth and on Fourth East of Hudson will be replaced starting 10-06-04. Approximately 300 ft. that was identified in the sidewalk study.

Catch Basins in Orchard Hills have been cleaned along with various locations in the village proper.

We built two new catch basins on Third St. at Edison to eliminate a problem area identified in the Storm Water Management Study by OHM.

We repaired a catch basin in back of 3672 Cushing Court. (Louis Ceriani). These areas were causing flooding issues.

We rebuilt a catch basin on the corner of Fourth St. and Edison, that was in need of serious repair, (7812 Fourth St.).

We are continuing with the West Nile Program.

We are continuing with the IDEP (Illicit Discharge Elimination Program) - this has to do with Phase II Storm Water Management.

Patching pot holes - as needed.

Install and remove flags - before and after Holidays.

# VILLAGE OF DEXTER

WATER UTILITIES

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572

FAX (734) 426-2208

10-05-04

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## STREETS UPDATE CON'T

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Street Sweeping - Is scheduled monthly for the downtown areas

Curbed streets are scheduled bi-monthly or more if necessary

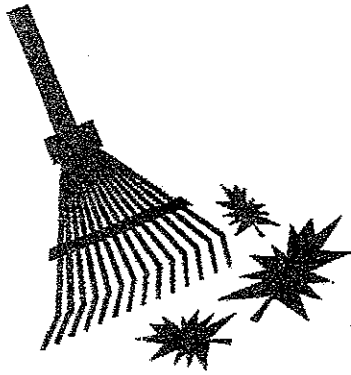
Intersections are swept as necessary.

Chipping Brush - Is scheduled for weekly, every Wednesday and more if needed.

Fifth St. Project - This project is complete - OHM is to negotiate final closeout items.

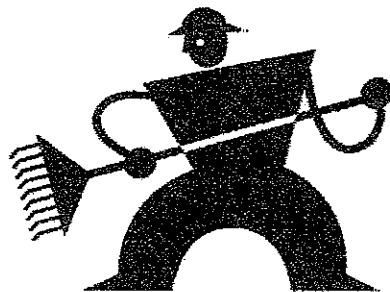
Wellfield Park - We assisted with the installation of park benches, trash receptacles, dog

Litter posts and bags.



## LEAF PICK-UP

LEAF PICK-UP WITH THE VACUUM TRUCK WILL START THE WEEK OF OCTOBER 25, 2004, AND CONTINUE THRU THE FIRST WEEK OF DECEMBER PROVIDING THAT WE DON'T GET A BIG SNOWFALL. PICK-UP OF THE VILLAGE APPROVED COMPOST BAGS WILL CONTINUE ON FRIDAYS BY WASTE MANAGEMENT. PLEASE DO NOT PUT ANY DEBRIS (GARBAGE, STICKS, ETC.) IN THE LEAF PILES AND PLEASE DON'T RAKE LEAVES INTO DITCHES OR PARKING SPOTS. THANK YOU FOR YOUR COOPERATION.



DEPARTMENT OF PUBLIC SERVICES

# VILLAGE OF DEXTER

## WATER UTILITIES

8360 HURON ST.

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FAX (734) 426-2208

### !!!PUBLIC NOTICE!!!

Beginning on Monday, October 18, 2004 and continuing thru Friday October 22, 2004 the Village Utility crews will be conducting semi-annual fire hydrant flushing.

This may cause temporary discoloration in the water system.

Should this occur, please flush your cold water lines for a short period of time.

This work needs to be completed, so please bear with us.

Try to avoid washing white clothes during this time, without first flushing your water system.

Any questions, please feel free to contact us at 426-4572 between 7:00am and 3:30pm.

Thank you in advance for your cooperation with this effort to improve the quality of your water.

Ed Lobdell Public Services Supt.

Post-it® Fax Note	7671	Date	# of pages ▶
To	Colleen	From	
Co./Dept		Co.	
Phone #		Phone #	
Fax #	475-1413	Fax #	

POST WK OF 10-15



# VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext. 15 Fax (734) 426-5614

## Memorandum

AGENDA 10-11-04

ITEM I-2

To: Village Council  
Donna Eureste  
From: Allison Menard  
Re: Report  
Date: October 11, 2004

**Tree Subcommittee** – Door hangers have been ordered to notify residents of tree replacement. The goal is to get some of them distributed Friday and for the subcommittee to distribute some over the weekend. Residents will have until the 18<sup>th</sup> to order their tree and will have the option of purchasing a \$60.00 one-year warranty. The street tree planting will happen in the next few weeks.

**Boulder Park Phase 2** – The Planning Commission recommended approval of the Boulder Park Phase 2 site plan. The plan will undergo a few revisions and be before Council on October 25, 2004.

**Planning Commission** – The Planning Commission postponed action on Articles 15, 15A, 20 and 5 at the October meeting due to attorney review. The ordinances will be before the Planning Commission on November 1, 2004 for another review. Outdoor seating will be reviewed again at the November meeting; research is still being conducted on what other communities permit.

**Political Signs** – Included are pages from the current Article 7, Sign Regulations and the minutes from the meeting in which Council approved the proposed changes to the Sign Ordinance. It was the Community Development Office's understanding that the intent of the Council motion to remove item 7.07(3)D, "Political signs shall not be placed on public property or in any public right-of-way", was to remove all provisions that prohibit political signs in the ROW? Please clarify this so that the ordinance can be enforced as Council intended. Additional housekeeping will be necessary due to a provision in Section 7.07(3)A, which also prohibits political signs within the right-of-way. Section 7.08, Sign in the Public Right-of-Way may also need to be amended.

Please contact me prior to the meeting with questions.

Thank you,

Moved Walters support Fisher to approve the Millage Rates as Submitted and set for public hearing.

Ayes: Carson, Semifero, Cousins, Walters, Keough, Fisher, Seta.  
Nays: none  
Motion carries.

Moved Walters, support Fisher to amend the resolution to establish 2004/2005 Millage Rates as follows:

General operating:	10.0541
Streets	3.0209
General Obligation Debt	.9466

Ayes: Carson, Semifero, Cousins, Walters, Keough, Fisher, Seta.  
Nays: none  
Motion carries.

2. Consideration of: Recommendation from Planning Commission to adopt changes to the sign ordinance.

Moved Carson, support Semifero to accept the amended Resolution as submitted with changes including a possible insert 7.07.5.E

Moved Semifero, support Carson to amend the Planning Commission's recommendations to include fee structures and definitions such as Holidays, per resolution to be considered at June 28 meeting.

Ayes: Carson, Semifero, Keough, Seta.  
Nays: Cousins, Walters, Fisher.  
Motion carries.

Moved Fisher support Walters to send the recommendations back to the Planning for further review.

Ayes: Cousins, Walters, Fisher.  
Nays: Carson, Semifero, Keough, Seta.  
Motion fails.

Moved Carson support Semifero on main motion, with amendment include permits, fees, Holidays by resolution at June 28 meeting

Ayes: Carson, Semifero, Keough.  
Nays: Cousins, Walters, Fisher, Seta.

Moved Cousins, support Fisher to approve the proposed changes to Article 7, Signs, of the Village of Dexter Zoning Ordinance recommended by the Planning Commission at the June 7, 2004 meeting and presented to the Village Council on June 14, 2004.

Moved Cousins, support Keough to amend motion to approve changes to Article 7, Signs striking menu and sandwich board signs outside of the CBD from Definitions, section 2.02 Portable Signs and Section 7.08 (3).

Ayes: Cousins, Walters, Keough, Fisher.  
Nays: Carson, Semifero, Seta.  
Motion carries.

Political  
signs

→ Moved Semifero, support Cousins to amend the proposed changes to Article 7, Signs section 7.07 temporary signs (3) political signs to exclude D. Political signs shall not be placed on public property or in any public right of way.

Ayes: Carson, Semifero, Cousins, Walters, Keough, Fisher.  
Nays: Seta.  
Motion carries.

Moved Semifero, support Cousins to amend the proposed changes to Article 7, Signs section 7.07 temporary signs (6) Temp Civic/Public Signs C. as follows: Such signs may not be illuminated in accordance with this ordinance. Offsite signs for such events and functions are permitted when approved by the Village Council. Village Council shall, as a part...

Ayes: Carson, Semifero, Cousins, Walters, Keough, Fisher, Seta.  
Nays: none  
Motion carries.

Motion Semifero, support Keough to amend the proposed changes to Article 7, Signs section 7.01 Intent, (2) to exclude A. Do not add to or create visual clutter

Ayes: Carson, Semifero, Walters, Keough.  
Nays: Cousins, Fisher, Seta.  
Motion carries.

Motion Cousins, support Keough to obtain a legal opinion regarding whether excluding A. Do not add to or create visual clutter would require a public hearing.

Ayes: Cousins, Fisher.

Nays: Carson, Semifero, Walters, Keough, Seta.

Note: Carson absent.

Motion fails

Motion Fisher, support Semifero for a 5-minute recess.

Unanimous voice vote at 10:15.

Reconvene at 10:20 p.m.

Mr. Carson returned to meeting at 10:23 p.m.

Motion Seta, support Cousins to call the question.

Ayes: Cousins, Walters, Fisher, Seta

Nays: Semifero, Keough.

Motion fails.

Motion Semifero, to amend Article 7, Sign Regulations Section 7.05 Outdoor Advertising. no second.

Original Motion Semifero, support Carson to accept the Planning Commission's recommendation to approve Article 7, Signs, of the Village of Dexter Zoning Ordinance of the June 7, 2004 Planning Commission meeting and presented to the Village Council on June 14, 2004.

Ayes: Carson, Semifero, Cousins, Walters, Seta.

Nays: Keough, Fisher.

Motion carries.

**L. NEW BUSINESS- Consideration and Discussion of:**

1. Consideration of: Budget Amendment to Current FY 04/05 Budget.  
Moved Semifero, support Fisher to approve the Budget Amendment Current FY 04/05 Budget as submitted and attached.

Ayes: Carson, Semifero, Cousins, Walters, Keough, Fisher, Seta

Nays: none

Motion passes.

Temporary signs shall be permitted in accordance with the regulations herein:

- (1) **PERMIT REQUIRED.** Unless specified elsewhere in this ordinance a permit shall be required to display any temporary sign described by these regulations. Such permit shall be issued by the Village of Dexter Zoning Administrator or designee and shall clearly specify the name, address and telephone number of the applicant as well as the title and dates of the event advertised and authorized location for placement of the sign. The permit number shall be clearly displayed on the sign. Permit fee, if any, is to be established by resolution of the Village Council
- (2) **CONSTRUCTION SIGNS:** Construction signs shall only be erected on the construction site. Construction signs shall advertise only the project under construction and information related thereto, such as its developer, contractor, engineers, brokers, and architects. Signs advertising buildings or projects under construction shall not exceed thirty-two (32) square feet where the total parcel frontage is twenty-one (21) feet or less. Where parcel frontage exceeds twenty-one (21) feet, such signs shall not exceed one and a half (1.5) square feet per linear feet of thoroughfare frontage, up to a maximum of one hundred (100) square feet. Such signs shall have a maximum height of ten (10) feet and shall be setback at least twenty-five (25) feet from any public right-of-way unless attached to a building, construction fence, or barricade. All such signs shall be removed promptly upon completion of construction. No more than one (1) construction sign shall be permitted per thoroughfare frontage.
- (3) **POLITICAL SIGNS:** Shall be used solely for the purpose of providing information relating to the election of a person to public office, or to a political party, or to a matter to be voted upon at an election called by a public body, or any other public issue or expression of opinion, and shall be permitted without permit subject to the following conditions:
  - A. Political signs shall be ground or wall signs. Political signs shall not be located in a dedicated right-of-way or attached to any utility pole. No ground sign shall be higher than thirty-six (36) inches above average mean grade of the yard on which it is placed.
  - B. All political signs shall be removed within ten (10) calendar days after the election or event.
  - C. Such signs shall not be erected in such a manner that they will or reasonably may be expected to interfere with, obstruct, confuse or mislead traffic.

#### **(4) REAL ESTATE / CONSTRUCTION SIGNS**

- A. **Single and Multiple Family Residential Real Estate:** A sign with an area not in excess of six (6) square feet advertising the sale, rent and/or lease of a

signs shall not be posted outside on windows, doors, light posts, street furniture, etc.

- B. Community special event signs: Community special event signs, including municipal streetscape banners. However, these types of signs do require permission of the Village Manager.
- C. Institutional signs not to exceed thirty-two (32) s.f. Such signs shall be allowed no more than fourteen (14) days prior to the event or function and must be removed within forty-eight (48) hours after the event or function. If building mounted, these signs shall be flat wall signs and shall not project above the roof line. If ground-mounted, the top shall be no more than six (6) feet above ground level. Such signs may not be illuminated in accordance with this ordinance. Off-site signs for such events and functions are permitted when approved by the Village Council. Village Council shall, as a part of approval, list the number, location and size of such off-site signs it is permitting.

**(7) PLACEMENT AND DURATION OF TEMPORARY SIGNS.** Unless specified elsewhere in this ordinance the placement and duration of temporary signs shall be regulated as follows:

- A. No temporary sign shall be placed on public property or public rights-of-way unless it is advertising an event to be held on public property unless specified elsewhere in these regulations.
- B. No temporary sign shall be placed on private property other than the location of the event unless permission is granted by the property owner.
- C. Temporary signs on private property must meet the minimum fifteen (15) foot sign setback requirements of this ordinance.
- D. Duration of display. Unless specified elsewhere in this ordinance temporary signs may not be displayed more than ten (10) consecutive days in any thirty (30) day period.

**Section 7.08 SIGNS IN THE PUBLIC RIGHT-OF-WAY.**

No signs shall be allowed in the public right-of-way, except for the following:

- (1) Signs erected by or on behalf of a governmental or other public agency to post legal notices, identify public property, convey public information, and direct or regulate pedestrian or vehicular traffic.

Donna Eureste, Village Manager  
Village of Dexter  
8005 Main St.  
Dexter, MI 48130

October 7, 2004

Hand Delivered

RE: Village of Dexter Zoning Ordinance Section 7.07

Dear Ms. Eureste:

I own my business and building, both located at 8077 Main St., Dexter, Michigan. Recently I have noticed that political signs have been placed in the public right of way in various places in the Village of Dexter and most obviously at the corner of Main St. and Baker Rd. On the Village of Dexter website, I note that zoning ordinance Section 7.03 C 4 states that "Political signs shall not be placed on public property or in any public right of way." In my opinion, that is a good rule. Otherwise, if political signs are allowed on Village of Dexter property or on Village of Dexter rights of way, it will appear that the Village of Dexter is endorsing whatever political candidate or proposed public policy is displayed by the sign. I am sure that you can imagine the potential problem under either scenario.

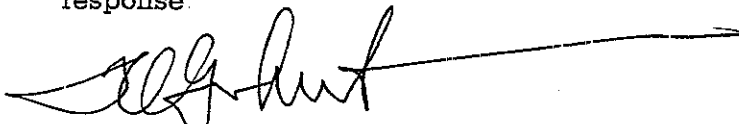
Today, I was informed by Allison J. Menard, of the Village of Dexter, that Section 7.03 C 4 has been deleted and that, subject to a clarification that she needs with Section 7.07(3)A, political signs are now allowed on public property and rights of way in the Village of Dexter.

If political signs are now allowed on Village of Dexter property and rights of way, what would be the limit as to the number of signs allowed? I am sure that the Village of Dexter, its residents and visitors do not want to see an avalanche of political signs spread across Monument Park or along Main Street or on any street in town for that matter.

If political signs are now allowed on Village of Dexter property and rights of way, does this mean that such signs, regardless of the political party or issue, can be placed on any Village of Dexter property and rights of way, including Monument Park, along Main Street and any right of way, no matter the location?

If political signs are now allowed on Village of Dexter property and rights of way, what will be the Village of Dexter's position on endorsement of candidates or policies that have opposing viewpoints? What about issues that may be considered "distasteful"?

With the election coming in less than one month, I would appreciate an immediate response.



Francis D. Grohnert  
8077 Main St., Dexter, Michigan  
(734) 426-4597





~~SECRET~~ J-1

## SUMMARY OF BILLS AND PAYROLL

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## VENDOR APPROVAL SUMMARY REPORT

Date: 10/06/2004

Time: 12:48pm

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	deposit ref	1,097.28	0 00
AVAYA, INC.	AVAYA, INC	service agreement	35.75	0.00
BEST BLOCK COMPANY	BEST BLOCK	thoroseal- catch basin work	154.93	0 00
CADILLAC ASPHALT, LLC	CAD ASPHAL	asphalt	24.40	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	baker road- joint initiative	984.30	0.00
CARPENTER HARDWARE & LUMBER	CARPENTER	redimix, catch basin	444.43	0 00
CHARTS-INC	CHARTS	purple pens	21.98	0.00
CINTAS CORPORATION	CINTAS	blue mats <i>unifrms</i>	702.67	0 00
COUNTRY LANE	COUNTRY	20 yd. top soil, seed, straw	1,370.00	0.00
CRIBLEY WELL DRILLING CO INC	CRIBLEY	village office	66.98	0 00
DEXTER VILLAGE	DEXVIL	utility billing aug	384.30	0 00
DICK LUNDY	LUNDY	rent - april - sept 04	300.00	0.00
DORIS JAYNES	JAYNES	6 peonies	16.00	0 00
ANDREA DORNEY	DORNEY/AND	mileage to lansing	54.00	0.00
DTE ENERGY	DET EDISON	3248 broad vod bldg C	10,262.87	0.00
ETNA SUPPLY CO	ETNA SUPPL	sensus sr2 1", invensys sr 2	479.40	0 00
DONNA EURESTE	EURESTE/D	mml conference reimbursement	1,281.54	0.00
GRISSOM JANITORIAL	GRISSOM	sept cleaning bill	320.00	0 00
HACKNEY HARDWARE	HACKNEY	fastners <i>19 invoices</i>	220.11	0.00
HERITAGE NEWSPAPERS	HERITAGE N	c9 ord amendment, c8 definitio	479.25	0 00
JOHN'S SANITATION	JOHNS SAN	2 porta johns warrior creek	160.00	0.00
KLAPPERICH WELDING	KLAPPERICH	welding	168.70	0.00
MCI	MCI	phone	13.33	0 00
ALLISON J. MENARD	MENARD/ALL	travel mileage	10.13	0.00
MICHIGAN CONFERENCE OF	MI TEAMSTE	october 2004 dental	2,726.50	0.00
MICHIGAN MUNICIPAL LEAGUE	MI MUN LEA	quarter 9/30 unemployment cont	437.53	0.00
MICHIGAN RURAL WATER ASSOC	MI RURAL W	membership dues, training cent	325.00	0.00
NAT CITY , CORPORATE TRUST	NAT CITY	November lease payment	550.00	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	starting fluid	32.42	0.00
PRESTIGE LINES INC	PRESTIGE L	1 s shirt with logo	22.79	0 00
QUALITY COPY CENTER	QUAL COPY	1000 bond envelopes	91.45	0.00
RONALD A MEYER ELECTRIC, INC	RON MEYER	install circuit in office	805.00	0.00
SBC	SBC	8/14-9/13 2004	1,021.82	0 00
ROBERT STACEY	STACEY/ROB	building demolition	13,800.00	0.00
SYNAGRO MIDWEST	SYNAGRO	237,600.00000 liq dexter mi	8,411.04	0.00
THE BANK OF NEW YORK	THE BANK O	village 1996 unlimited gov bds	1,740.00	0 00
TRUEGREEN CHEMLAWN	TRUE GREEN	lime application	250.00	0.00
VARNUM, RIDDERING, SCHMIDT	VARNUM, RI	joint representation charges	260.00	0 00
WASHTENAW COUNTY TREASURER	W CTY TREA	October Law Enforcement	20,208.89	0.00
YANKEE ENVIRONMENTAL	YANKEE	clean grease lift stat.	450.00	0 00
Grand Total:			70,184.79	0 00

## INVOICE APPROVAL LIST BY FUND

Date: 10/06/2004

Time: 12:53pm

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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Village Manager								
		101-172.000-721.000	Health & L	MICHIGAN CONFERENCE OF	0		10/12/2004	303.60
				october 2004 dental		OCT 2004		
		101-172.000-861.000	Travel & M	DONNA EURESTE	0		10/12/2004	1,281.54
				mml conference reimbursement		MML CONFERENCE		
		101-172.000-955.000	Miscellaneous	PRESTIGE LINES INC	0		10/12/2004	22.79
				1 s shirt with logo		14681		
Total Village Manager								1,607.93
Dept: Elections								
		101-191.000-727.000	Office Sup	HACKNEY HARDWARE	0		10/12/2004	20.99
				heater thermostat		730974		
Total Elections								20.99
Dept: Attorney								
		101-210.000-810.000	Attorney F	VARNUM, RIDDERING, SCHMIDT	0		10/12/2004	260.00
				joint representation charges		658431		
Total Attorney								260.00
Dept: Village Treasurer								
		101-253.000-721.000	Health & L	MICHIGAN CONFERENCE OF	0		10/12/2004	101.20
				october 2004 dental		OCT 2004		
Total Village Treasurer								101.20
Dept: Buildings & Grounds								
		101-265.000-727.000	Office Sup	QUALITY COPY CENTER	0		10/12/2004	91.45
				1000 bond envelopes		04-0349		
		101-265.000-803.000	Contracted	RONALD A. MEYER ELECTRIC, INC.	0		10/12/2004	175.00
				banner lift		8631		
		101-265.000-803.000	Contracted	RONALD A. MEYER ELECTRIC, INC.	0		10/12/2004	630.00
				install circuit in office		8640		
		101-265.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	16.59
				dan hoev rd. lrg		2495420004 3		
		101-265.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	158.86
				park pavilion		29495420005 0		
		101-265.000-920.001	Telephones	SBC	0		10/12/2004	306.08
				8/14-9/13 2004		734426830309		
		101-265.000-935.000	Bldg Maint	CINTAS CORPORATION	0		10/12/2004	31.35
				brown mats		300484131		
		101-265.000-935.000	Bldg Maint	CINTAS CORPORATION	0		10/12/2004	31.35
				brown mats		300474308		
		101-265.000-935.001	Office Cle	GRISSOM JANITORIAL	0		10/12/2004	320.00
				sept cleaning bill		110		
		101-265.000-937.000	Equip Main	HACKNEY HARDWARE	0		10/12/2004	22.99
				vise grips		730362		
		101-265.000-943.001	Office Spa	DICK LUNDY	0		10/12/2004	300.00
				rent - april - sept 04		APRIL- SEPT		
		01-265.000-943.001	Office Spa	NAT CITY, CORPORATE TRUST	0		10/12/2004	550.00
				November lease payment		NOVEMBER LEAS		
		01-265.000-955.000	Miscellaneous	CRIBLEY WELL DRILLING CO INC	0		10/12/2004	28.00
				village office		25191		
		01-265.000-955.000	Miscellaneous	CRIBLEY WELL DRILLING CO INC	0		10/12/2004	12.00
				village office		25394		
		01-265.000-955.000	Miscellaneous	HACKNEY HARDWARE	0		10/12/2004	2.45
				tissue & towel		731056		
Total Buildings & Grounds								2,676.12
Dept: Law Enforcement								
		01-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER	0		10/12/2004	20,208.89
				October Law Enforcement		10616		
		01-301.000-920.000	Utilities	DEXTER VILLAGE	0		10/12/2004	26.49
				Utility billing		8/13 - 9/14		
		01-301.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	200.67
				MAIN VILLAGE HALL		E 32199530011 8		
		1-301.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	17.46
				MAIN VILLAGE HALL		E 32199530011 8		
		1-301.000-935.000	Bldg Maint	CINTAS CORPORATION	0		10/12/2004	19.45
				blue mats		300469338		
		1-301.000-935.000	Bldg Maint	CINTAS CORPORATION	0		10/12/2004	19.45
				blue mats		300474306		

## INVOICE APPROVAL LIST BY FUND

Date: 10/06/2004

Time: 12:53pm

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Village of Dexter

Fund	GL Number	Vendor Name	Check	Invoice	Due	Amount
Department	Abbrev	Invoice Description	Number	Number	Date	
Account						
Fund: General Fund						
Dept: Law Enforcement						
101-301.000-935.000	Bldg Maint	CINTAS CORPORATION	0		10/12/2004	19.45
		blue mats		300479207		
101-301.000-935.000	Bldg Maint	CINTAS CORPORATION	0		10/12/2004	19.45
		blue mat		300484129		
101-301.000-935.000	Bldg Maint	CINTAS CORPORATION	0		10/12/2004	19.45
		blue mats		300489117		
Total Law Enforcement						20,550.76
Dept: Fire Department						
101-336.000-721.000	Health & L	MICHIGAN CONFERENCE OF	0		10/12/2004	506.00
		october 2004 dental		OCT 2004		
101-336.000-920.000	Utilities	DEXTER VILLAGE	0		10/12/2004	35.32
		Utility billing		8/13 - 9/14		
101-336.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	23.28
		MAIN VILLAGE HALL		E 32199530011 8		
Total Fire Department						564.60
Dept: Planning Department						
101-400.000-721.000	Health & L	MICHIGAN CONFERENCE OF	0		10/12/2004	101.20
		october 2004 dental		OCT 2004		
101-400.000-802.000	Profession	CARLISLE-WORTHMAN ASSOCIATES	0		10/12/2004	350.00
		planning dev. coordination		249-105		
101-400.000-802.000	Profession	CARLISLE-WORTHMAN ASSOCIATES	0		10/12/2004	334.30
		master plan		249-106		
101-400.000-802.000	Profession	CARLISLE-WORTHMAN ASSOCIATES	0		10/12/2004	112.50
		baker road- joint initiative		249-107		
101-400.000-861.000	Travel & M	ALLISON J. MENARD	0		10/12/2004	10.13
		travel mileage		SEPT EXPENSE		
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		10/12/2004	99.00
		ord amendment		1769730		
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		10/12/2004	330.75
		c9 ord amendment, c8 definitio		1772443		
Total Planning Department						1,337.88
Dept: Department of Public Works						
101-441.000-721.000	Health & L	MICHIGAN CONFERENCE OF	0		10/12/2004	116.38
		october 2004 dental		OCT 2004		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		10/12/2004	4.99
		line cord		730252		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		10/12/2004	22.97
		gloves		730277		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		10/12/2004	52.53
		uniforms		300471759		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		10/12/2004	52.53
		uniforms		300476696		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		10/12/2004	52.53
		uniforms		300481631		
101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		10/12/2004	52.53
		uniforms		330486560		
101-441.000-920.000	Utilities	DEXTER VILLAGE	0		10/12/2004	26.48
		Utility billing		8/13 - 9/14		
101-441.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	200.68
		MAIN VILLAGE HALL		E 32199530011 8		
101-441.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	17.47
		MAIN VILLAGE HALL		E 32199530011 8		
101-441.000-920.001	Telephones	SBC	0		10/12/2004	129.54
		8/14 - 9/13 2004		734426853009		
Total Department of Public Works						728.63
Dept: Downtown Public Works						
01-442.000-802.000	Profession	HERITAGE NEWSPAPERS	0		10/12/2004	49.50
		dda annual report		1770565		
01-442.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	346.27
		main st.		32199530007 6		
01-442.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	41.17
		main st dda st. ltg		32199530006 8		
01-442.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	96.75
		forest parking lot ltg		29495420008 4		
01-442.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	28.07
		INVERESS ST DDA ST LTG		20237330001 3		

## INVOICE APPROVAL LIST BY FUND

Date: 10/06/2004

Time: 12:53pm

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Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund							
Dept: Downtown Public Works							
101-442.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	42.03	
		edison st. dda st lighting		20276490001 7			
101-442.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	41.54	
		baker rd. vod bldg C		29495420001 9			
101-442.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	64.98	
		3138 baker rd. vod bldg C		29495420002 7			
101-442.000-920.000	Utilities	DTE ENERGY	0		10/12/2004	70.55	
		3248 broad vod bldg C		29495420003 5			
Total Downtown Public Works						780.86	
Dept: Solid Waste							
101-528.000-721.000	Health & L	MICHIGAN CONFERENCE OF	0		10/12/2004	101.20	
		october 2004 dental		OCT 2004			
101-528.000-740.000	Operating	HACKNEY HARDWARE	0		10/12/2004	3.49	
		curad flex		730574			
101-528.000-740.000	Operating	HACKNEY HARDWARE	0		10/12/2004	4.99	
		nylon rope		738643			
101-528.000-740.000	Operating	HACKNEY HARDWARE	0		10/12/2004	4.98	
		ear inserts		730716			
101-528.000-740.000	Operating	HACKNEY HARDWARE	0		10/12/2004	12.07	
		safetu glass		730990			
Total Solid Waste						126.73	
Dept: Parks & Recreation							
101-751.000-721.000	Health & L	MICHIGAN CONFERENCE OF	0		10/12/2004	35.42	
		october 2004 dental		OCT 2004			
101-751.000-731.000	Landscape	PARTS PEDDLER AUTO SUPPLY	0		10/12/2004	30.33	
		misc. parts		297521			
101-751.000-740.000	Operating	DORIS JAYNES	0		10/12/2004	16.00	
		6 peonies		PEONIES			
101-751.000-944.000	Portable T	JOHN'S SANITIAIION	0		10/12/2004	160.00	
		2 porta johns warrior creek		14914			
101-751.000-974.000	CIP Capita	COUNTRY LANE	0		10/12/2004	1,370.00	
		20 yd top soil,seed, straw		091704			
Total Parks & Recreation						1,611.75	
Dept: Insurance & Bonds							
101-851.000-719.000	Unemploye	MICHIGAN MUNICIPAL LEAGUE	0		10/12/2004	437.53	
		quarter 9/30 unemployment cont		9/30/04			
Total Insurance & Bonds						437.53	
Dept: Capital Improvements CIP							
101-901.000-974.004	CIP Salt S	ROBERT STACEY	0		10/12/2004	13,800.00	
		building demolition		100504			
Total Capital Improvements CIP						13,800.00	
Fund Total						44,604.98	
Fund: Major Streets Fund							
Dept: Contracted Road Construction							
202-451.000-803.000	Contracted	CARLISLE-WORTMAN ASSOCIATES	0		10/12/2004	93.75	
		stormwater project phase II		249-108			
Total Contracted Road Construction						93.75	
Dept: Routine Maintenance							
202-463.000-721.000	Health & L	MICHIGAN CONFERENCE OF	0		10/12/2004	101.20	
		october 2004 dental		OCT 2004			
202-463.000-740.000	Operating	CADILLAC ASPHALT, LLC	0		10/12/2004	24.40	
		asphalt		204708			
Total Routine Maintenance						125.60	
Dept: Traffic Services							
202-474.000-721.000	Health & L	MICHIGAN CONFERENCE OF	0		10/12/2004	35.42	
		october 2004 dental		OCT 2004			
202-474.000-740.000	Operating	HACKNEY HARDWARE	0		10/12/2004	17.98	
		roller cover , mixer 5 gal		729610			
Total Traffic Services						53.40	
Dept: Winter Maintenance							

## INVOICE APPROVAL LIST BY FUND

Date: 10/06/2004

Time: 12:53pm

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Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Major Streets Fund								
Dept: Winter Maintenance								
202-478.000-721.000	Health & L			MICHIGAN CONFERENCE OF october 2004 dental	0		10/12/2004	50.60
						OCT 2004		
				Total Winter Maintenance				50.60
				Fund Total				323.35
Fund: Local Streets Fund								
Dept: Contracted Road Construction								
203-451.000-803.000	Contracted			BEST BLOCK COMPANY	0		10/12/2004	10.30
				catch basin 3rd & edison		324746		
203-451.000-803.000	Contracted			BEST BLOCK COMPANY	0		10/12/2004	92.88
				8x8x16 cor reg catch basin		323544		
203-451.000-803.000	Contracted			BEST BLOCK COMPANY	0		10/12/2004	51.75
				thoroseal- catch basin work		323763		
203-451.000-803.000	Contracted			CARPENTER HARDWARE & LUMBER	0		10/12/2004	27.55
				1/2 zurfgod		18183		
203-451.000-803.000	Contracted			CARPENTER HARDWARE & LUMBER	0		10/12/2004	107.80
				redimix catch basin		9/22/04		
203-451.000-803.000	Contracted			CARPENTER HARDWARE & LUMBER	0		10/12/2004	15.98
				expanding foam catch basin		092304		
203-451.000-803.000	Contracted			CARPENTER HARDWARE & LUMBER	0		10/12/2004	108.80
				mortar, mixer, catch basin		0923004		
203-451.000-803.000	Contracted			CARPENTER HARDWARE & LUMBER	0		10/12/2004	-9.80
				credit mortar		092404		
203-451.000-803.000	Contracted			CARPENTER HARDWARE & LUMBER	0		10/12/2004	102.65
				mixer redimix catch basin		092804		
203-451.000-803.000	Contracted			CARPENTER HARDWARE & LUMBER	0		10/12/2004	7.80
				redimix, catch basin		09280004		
203-451.000-803.000	Contracted			CARPENTER HARDWARE & LUMBER	0		10/12/2004	34.30
				redimix, catch basin		093004		
203-451.000-803.000	Contracted			CARLISLE-WORTMAN ASSOCIATES	0		10/12/2004	93.75
				stormwater project phase II		249-108		
203-451.000-803.000	Contracted			HACKNEY HARDWARE	0		10/12/2004	3.28
				flagging tape		730067		
203-451.000-803.000	Contracted			HACKNEY HARDWARE	0		10/12/2004	13.14
				wrench, bldg supplies		731043		
203-451.000-803.000	Contracted			KLAPPERICH WELDING	0		10/12/2004	168.70
				welding		006558		
				Total Contracted Road Construction				828.88
Dept: Routine Maintenance								
203-463.000-721.000	Health & L			MICHIGAN CONFERENCE OF october 2004 dental	0		10/12/2004	30.36
						OCT 2004		
				Total Routine Maintenance				30.36
Dept: Traffic Services								
203-474.000-721.000	Health & L			MICHIGAN CONFERENCE OF october 2004 dental	0		10/12/2004	10.12
						OCT 2004		
				Total Traffic Services				10.12
Dept: Winter Maintenance								
203-478.000-721.000	Health & L			MICHIGAN CONFERENCE OF october 2004 dental	0		10/12/2004	25.30
						OCT 2004		
				Total Winter Maintenance				25.30
				Fund Total				894.66
Fund: Streetscape Debt Service Fund								
Dept: Streetscape								
303-570.000-990.001	Debt 96 St			THE BANK OF NEW YORK	0		10/12/2004	1,740.00
				village 1996 unlimited gov bds		1996 UNLIMITED GO BDS, X404		
				Total Streetscape				1,740.00
				Fund Total				1,740.00

Fund: Sewer Enterprise Fund  
Dept: Sewer Utilities Department

## INVOICE APPROVAL LIST BY FUND

Date: 10/06/2004

Time: 12:53pm

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Village of Dexter

## Fund

Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
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Fund: Sewer Enterprise Fund

Dept: Sewer Utilities Departmentq

590-548 000-721.000	Health & L	MICHIGAN CONFERENCE OF october 2004 dental	0	OCT 2004	10/12/2004	414.92
590-548 000-740.000	Operating	CHARTS-INC purple pens	0	112895	10/12/2004	21.98
590-548 000-740.000	Operating	CRIBLEY WELL DRILLING CO INC water treatment plant water	0	24866	10/12/2004	6.98
590-548 000-740.000	Operating	CRIBLEY WELL DRILLING CO INC water plant water	0	25192	10/12/2004	12.00
590-548 000-740.000	Operating	HACKNEY HARDWARE garbage bags	0	730496	10/12/2004	7.99
590-548 000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION chemicals	0	333809	10/12/2004	924.32
590-548 000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION deposit refund	0	333810	10/12/2004	-445.00
590-548 000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION chemicals	0	333114	10/12/2004	1,209.72
590-548 000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION deposit refund	0	333115	10/12/2004	-415.00
590-548 000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION deposit ref	0	332731	10/12/2004	-176.76
590-548 000-745.000	Uniform Al	CINTAS CORPORATION uniforms	0	300471760	10/12/2004	34.56
590-548 000-745.000	Uniform Al	CINTAS CORPORATION jackets	0	300471767	10/12/2004	87.92
590-548 000-745.000	Uniform Al	CINTAS CORPORATION uniforms	0	300476697	10/12/2004	34.56
590-548 000-745.000	Uniform Al	CINTAS CORPORATION uniforms	0	300481632	10/12/2004	34.90
590-548 000-745.000	Uniform Al	CINTAS CORPORATION uniform	0	300486561	10/12/2004	34.90
590-548 000-802.000	Profession	SYNAGRO MIDWEST 237,600.00000 liq dexter mi.	0	16247	10/12/2004	8,411.04
590-548 000-802.000	Profession	TRUEGREEN CHEMLAWN lime application	0	07196	10/12/2004	250.00
590-548 000-802.000	Profession	YANKEE ENVIRONMENTAL clean grease lift stat	0	1206	10/12/2004	450.00
590-548 000-861.000	Travel & M	ANDREA DORNEY mileage to lansing	0	SEPT	10/12/2004	54.00
590-548 000-920.000	Utilities	DEXTER VILLAGE utility billing aug.	0	8/13/04 - 09/14/04	10/12/2004	296.01
590-548 000-920.000	Utilities	DTE ENERGY treatment plant	0	32199530010 0	10/12/2004	6,474.11
590-548 000-920.000	Utilities	DTE ENERGY bishop circle W	0	32199530009 2	10/12/2004	13.85
590-548 000-920.000	Utilities	DTE ENERGY huron wastewater treatment pla	0	46674270001 9	10/12/2004	253.80
590-548 000-920.001	Telephones	AVAYA, INC. service agreement	0	2719436889	10/12/2004	35.75
590-548 000-920.001	Telephones	SBC 8/14 - 9/13 2004	0	734426457209	10/12/2004	398.62
590-548 000-920.001	Telephones	MCI phone	0	7344264572	10/12/2004	13.33
590-548 000-935.000	Bldg Maint	CARPENTER HARDWARE & LUMBER 3/4 bc plywood	0	092704	10/12/2004	49.35
590-548 000-981.000	Vehicles	HACKNEY HARDWARE drill bits misc.	0	731001	10/12/2004	12.73
590-548 000-981.000	Vehicles	HACKNEY HARDWARE fasteners	0	731038	10/12/2004	4.96
590-548 000-981.000	Vehicles	HACKNEY HARDWARE auto fire ex. slotted angle ir	0	731116	10/12/2004	26.96
590-548 000-981.000	Vehicles	HACKNEY HARDWARE fasteners	0	731128	10/12/2004	0.52

Total Sewer Utilities Departmentq

18,533.02

Fund Total

18,533.02

d: Water Enterprise Fund

pt: Water Utilities Department

## INVOICE APPROVAL LIST BY FUND

Date: 10/06/2004

Time: 12:53pm

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Village of Dexter

Fund

Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
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Fund: Water Enterprise Fund

Dept: Water Utilities Department

591-556 000-721 000	Health & L	MICHIGAN CONFERENCE OF october 2004 dental	0	OCT 2004	10/12/2004	793.58
591-556 000-740 000	Operating	CRIBLEY WELL DRILLING CO INC water plant water	0	25192	10/12/2004	8.00
591-556 000-740 000	Operating	PARTS PEDDLER AUTO SUPPLY starting fluid	0	298459	10/12/2004	2.09
591-556 000-745 000	Uniform Al	CINTAS CORPORATION uniforms	0	300471760	10/12/2004	26.61
591-556 000-745 000	Uniform Al	CINTAS CORPORATION uniforms	0	300476697	10/12/2004	26.61
591-556 000-745 000	Uniform Al	CINTAS CORPORATION uniforms	0	300481632	10/12/2004	26.27
591-556 000-745 000	Uniform Al	CINTAS CORPORATION uniform	0	300486561	10/12/2004	26.27
591-556 000-920 000	Utilities	DTE ENERGY	0		10/12/2004	2,154.74
591-556 000-920 001	Telephones	RYAN DR. WELL HOUSE SBC	0	29495420006 8	10/12/2004	187.58
591-556 000-937 000	Equip Main	8/14 - 9/13 2004 HACKNEY HARDWARE	0	734426457209	10/12/2004	32.63
591-556 000-958 000	Membership	pliers, elect tape, pvc ball v MICHIGAN RURAL WATER ASSOC	0	729956	10/12/2004	325.00
591-556 000-977 000	Equipment	membership dues, training cent ETNA SUPPLY CO	0	CV9520-0405	10/12/2004	479.40
		sensus sr2 1", invensys sr 2	0	975462		

Total Water Utilities Department 4,088.78

Fund Total 4,088.78

Grand Total 70,184.79



10-11-04  
K-1

**ORDINANCE FOR ADOPTION OF THE INTERNATIONAL  
FIRE CODE AND THE NATIONAL FIRE PROTECTION  
AGENCY LIFE SAFETY CODE 101  
a.k.a. FIRE PROTECTION ORDINANCE NO. -2004**

An ordinance of the Village of Dexter adopting the 2003 International Fire Code and the 2003 National Fire Protection Association life safety code 101. This Ordinance is intended to regulate, govern and safeguard life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of building and premises in the Village of Dexter. This Ordinance will further provide for the issuance of permits, and repeals all other ordinances and parts of the ordinances in conflict therewith.

The Village Council of the Village of Dexter does ordain as follows:

**Section 1:**

That a certain document, one (1) copy of which is on file in the office of the Manager of the Village of Dexter, being marked and designated as the International Fire Code, including Appendix Chapters A, D, E, F AND G. Making an exception for Appendix D, and hereby amend in section 2 As published by the International Code Council and one (1) copy of the National Fire Protection Agency Life Safety Code 101 be and is hereby adopted as the code of the Village of Dexter for regulating and governing the safeguarding of life and property from fire explosion hazards and devices, and from conditions hazardous to life or property in the occupancy of building and premises in the Village of Dexter. That this document provides for the issuance of permits for hazardous uses or operations; and each and all of the regulations, provisions, conditions and terms of such International Fire Code, 2003 edition, published by the International Code Council. Said Fire Code, 2003 on file in the office of the Manager of the Village of Dexter, and hereby referred to adopted and made a part hereof as if fully set out in this ordinance.

**Section 2: That the following sections are hereby revised:**

Section 101.1 Village of Dexter

Section 109.3 **Civil infraction** Five Hundred Dollars (500), Ninety (90) Days

Section 111.4 One Hundred (100) Dollars, Five Hundred (500) Dollars

**Section 2:**

**Subsection Amendments,**

**Items to be included into this ordinance: (unknown location)**

- **Ability to ensure that fire alarm systems notification contact information shall be up to date.**

**Add: 103.2 Appointment:** The Fire Marshal or the Fire Inspector of the Dexter Area Fire Department are each designated as "code official" under these codes.

**Add: 105.1.1 Permits:** The fire code official having responsibility for the issuance of permits under this section shall be designated by the Dexter Area Fire Department Board. A fee schedule for all permits and plan reviews shall be approved by the Dexter Area Fire Department Board and may be modified by the Dexter Area Fire Department Board at any regular meeting of this board

**Add: 105.1.4 Plan Review:** All Plans shall be submitted to the Code Official for review for provision of this code Exception: Single and Multi-Family Dwelling with less than three occupancies

**Add: 106.1.4 Level of Inspection:** It is the intent of the code to protect life and property from hazards and fire. Inspections shall be based upon the level of hazard perceived or actual.

**Add: 105.7.3 Fire alarms, detection systems, and related equipment. Exception:** Single and Double family dwellings

**Section 108.1 is hereby amended to read as follows:** "Board of Appeals" The board of appeals shall be the **Chelsea Area Building Authority Board of Appeals/Construction Code Board of Appeals** for the County of Washtenaw. All appeals shall be governed by the procedures for appeals to this **Chelsea Area Building Authority Board of Appeals/Construction Code Board of Appeals**

**Section 202 General Definitions Occupancy Classification,** A bed and breakfast place of business is classified as an R-1

**Add 502.1 Definitions, VEHICULAR SPEED REDUCTION DEVICE,** A device that is placed in a roadway that is raised above the existing roadway surface for the purpose of reducing the speed of vehicular traffic

**Add 503.2.1 Dimensions,** The Dexter Area Fire Department shall make every effort to reduce Impervious Surfaces were possible so long as the intent of this code is not placed in conflict and the good of the public is not placed in peril. As to fire apparatus access road widths consideration factors are the volume of vehicular traffic, future use of land, internal fire detection and suppression systems. As a standard eighteen (18) feet is the minimum width of Fire Access Lanes

**Add 503.7 Vehicular speed reduction devices,** Vehicular speed reduction devices shall be permitted and approved by the code official in accordance with section 105 of this code.

**Add 503.4 Obstruction of fire apparatus access roads,** When a fire apparatus access road is blocked or closed due to prearranged agreement the Code Official shall be notified before the closer and a permit issued. If due to the closer of the fire apparatus access road, fire apparatus must be relocated and staffed the permit holder will be responsible for the cost of such relocation. The cost of the relocation shall be at the discretion of the Chief of the Fire Department and will be based on the time and amount of personnel needed for the relocation. All cost shall be paid before the closure of the fire apparatus access road or roads.

**Add 505.3 Address Sign Location,** For all new and existing buildings and structures shall have a sign permanently mounted to the building or structures facing the fire access road. If said buildings or structures is located off the fire access road and is not clearly visible or if the buildings or structures is located more than one hundred (100) feet from the fire access lane a second sign shall be installed at the entrance to this/these buildings or structures from the fire access road.

**Add 506.1.2 Key Box,** All new and existing buildings and structures shall have a "Knox" type of box installed at the location determined by the code official. Exception: Single and Multi-Family dwellings with less than three occupancies.

**Add 508.5.3.1 Dry Hydrant (Private):**

These types of hydrants are for quick access to a surface source of water or above or below ground storage tank. The intent of this section is to provide a standard for installation, use of materials and uniformity. All Hydrants of this type must have the approval of the Code Official and permitted. All landowners that provide or install one or more of these types of hydrants must maintain and grant unlimited access to the fire department for use in an emergency situation. Furthermore the landowner will

allow the fire department reasonable access to hydrants for the propose of testing and training. Private Dry Hydrants shall be installed and arranged in accordance with sections of this code and specification that are on file with the Code Official.

**Add 907.21 Nuisance Alarms**, Defined in Section 902.1, if with-in one (1) calendar year the Fire Department receives three (3) Nuisance Alarms at the same building and alarm system. The Fire Chief shall/may bill the owner of the building each time thereafter the Fire Department receives another nuisance alarm. The amount that will be billed shall be the same amount that the Fire Department charges the Municipality for that response.

**Add 912.4 Fire Department Connection Signs**, All Signs shall be placed above the connection and shall bear the logo of the Dexter Area Fire Department. The size of these signs shall be no smaller than (12) inches by eighteen (18) inches and shall have a white background with red lettering stating F D C.

**Add 912.7 Fire Department Connections**, All new and existing buildings and structures that have or are required to have a Fire Department Connection, shall be equipped with a threaded cap for protection and where required by the code official, a lockable "Knox" type of threaded cap shall be provided.

**Delete 508.1 Required water supply,**

**Delete 508.5.1 Fire hydrant systems, where required**

**508.1.1 Housing Development water supply**, The Owner/Developer of a housing project of not less than 10 single family dwelling or a combination of 10 Single family dwelling and or Multi-family dwellings shall provide a water source for the propose of fire fighting. This source must be accessible year round and be equipped with at least one Dry Hydrant in accordance with section 508. Amount of water must be a minimum of Table B 105 or Insurance Service Organization formula of  $F = 18c(A)^{1/2}$ .

A fifty (50) year drought study shall be done by an engineer, what ever is greater for the largest dwelling or structure proposed. Exception: Where a municipal public water system, with fire hydrant placement and/or access exists on the premises of any project covered by this paragraph, the requirements of this paragraph shall be deemed to have been met by the presence of the municipal water system

**Add: 508.5.2 Inspection, testing and maintenance**, the approved standard is American Water Works Manual -17.

## **Section 2:**

### **Subsection – Appendix D**

**D 103.1 Access road width with a hydrant, Delete.**

**Table D 103.4 Dead Ends; change all road width to eighteen (18) feet replacing 20, 20 & 26 feet.**

**Add: D 107.2 Minimum widths to dwelling**, the minimum width of a driveway serving one dwelling shall be twelve (12) feet. More than one single-family dwelling the fire access lane shall comply with this code.

**Add: D 107.2 Maximum Length to a dwelling**, the maximum length in feet for the width stated in D 107.2 shall be one hundred and fifty (150) feet. Over this length, the road shall conform to this code.

**Section 3:** That the limits referred to in certain sections of the 2003 International Fire Code are hereby established as follows:

Section 3204.3.1.1 shall not exceed a water capacity of One Thousand (1000) gallons.

Section 3406 2 4.4 In Group (R) Occupancies shall not exceed a water capacity of Two Hundred and Fifty (250) gallons in all other occupancies shall not exceed a water capacity of Five hundred (500) gallons Occupancy classification defined in section 202

Section 3804.2 In Group (R) occupancies shall not exceed a water capacity of Five Hundred (500) gallons in all other occupancies shall not exceed a water capacity of One Thousand (1000) gallons Exceptions: Construction Sites shall not exceed a water capacity of Five Hundred (500) gallons

**Section 4:** That all other ordinances or parts of ordinances in conflict herewith are repealed.

**Section 5:** That if any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

**Section 6:** That the Village of Dexter Manager is hereby ordered and directed to cause this ordinance to be published.

**Section 7:** That this ordinance and the rules, regulations, requirement, orders and matters established and adopted hereby shall take and be in full force and effect Thirty (30) days after the date of its final passage and adoption (**Exception**) Section 505 3, 506.1 2, 912.4 and 912.7 shall be in full force and effect in Two (2) years for existing buildings, structures and hydrants after the date of its final passage.

**Moved:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ORDINANCE DECLARED ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2004.**

**Publish Date:**

**Effective Date:**

\_\_\_\_\_  
**Village Clerk**

AGENDA 10-11-04  
ITEM K-2

RESOLUTION #2004

RESOLUTION APPROVING THE  
APPLICATION FROM PROTOMATIC, INC.,  
FOR AN INDUSTRIAL FACILITIES  
EXEMPTION CERTIFICATE FOR NEW  
EQUIPMENT

The following resolution was offered by Member \_\_\_\_\_ and supported by  
Member \_\_\_\_\_:

WHEREAS, pursuant to P.A. Act 198 of 1974, M.C.L. 207.551 et seq., after duly noticed public hearing held on May 26, 1987, the Council by resolution established the Dexter Business and Research Park Industrial Development District; and

WHEREAS, *Protomatic, Inc.*, has filed an application for an Industrial Facilities Exemption Certificate with respect to the *purchase of new machinery and equipment to be used in their facility* located in the Dexter Business and Research Park Industrial Development District; and

WHEREAS, before acting on said application, the Village of Dexter held a hearing on October 11, 2004, at the Dexter Senior Center, 7720 Dexter-Ann Arbor Street, Dexter Michigan at 7:30 p.m., at which the applicant, the Assessor and a representative of each of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, *installation of new machinery and equipment* had not begun earlier than six (6) months before September 13, 2004 the date of the acceptance of the application for the Industrial Facilities Exemption Certificate; and

WHEREAS, *completion of the proposed investment* is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in the Village of Dexter; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the Village of Dexter, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property this exempted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF DEXTER THAT:

1. The Council finds and determines that the granting of the Industrial Facilities Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of the Village of Dexter, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the Village of Dexter

**RESOLUTION #2004**

**Page 2 of 2**

2. The application of *Protomatic, Inc., Inc.* for an Industrial Facilities Exemption Certificate with respect to *the installation of new machinery and equipment to be used in their facility* located at the following address situated within the Dexter Business and Research Park Industrial Development District, to wit

2125 Bishop Circle West, Dexter MI 48130

be approved as submitted

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in full force and effect for a period of 3 *(three)* years. The applicant shall remain within the Village of Dexter during the period of time for which the abatement has been approved. If the applicant relocates within this period of time, the applicant shall pay to the affected taxing units an amount equal to those taxes it would have paid had the abatement not been in effect.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED**

**THIS 11<sup>th</sup> DAY OF OCTOBER, 2004**

\_\_\_\_\_  
David Boyle, Village Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the 11<sup>th</sup> day of October 2004, with a duly noticed public hearing held on *October 11, 2004*.

\_\_\_\_\_  
David Boyle, Village Clerk

mc 9-13-04

## Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of P.A. 198 of 1974, as amended. Filing is mandatory.

**INSTRUCTIONS:** File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	Date received by Local Unit
STC Use Only	
Application Number	Date Received by STC

### APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) <b>Protomatic, Inc</b>		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (Four Digit Code) <b>3499</b>													
1c. Location of Facility (Street, City, State, ZIP Code) <b>2125 Bishop Circle West, Dexter, MI 48130</b>		1d. Name of City/Township/Village (Indicate which) <b>Village of Dexter</b>	1e. County <b>Washtenaw</b>												
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Transfer (1 copy to only) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(1)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located <b>Dexter</b>	3b. School Code <b>81050</b>												
		4. Amount of years requested for exemption (1-12 Years) <b>3 years</b>													
5. Thoroughly describe the project for which exemption is sought: Real Property (Type of Improvements to Land, Building, Size of Addition); Personal Property (Explain New Used, Transferred from Out-of-State, etc.) and Proposed Use of Facility. (Please attach additional page(s) if more room is needed). <b>Addition of approximately \$222,363 of new equipment.</b>															
6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.		<b>\$0.00</b>													
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation plus total costs		<b>\$222,363.00</b>													
6c. Total Project Costs		<b>\$222,363.00</b>													
		Total of Real & Personal Costs													
7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC. <table border="0"><tr><td></td><td><u>Begin Date (M/D/Y)</u></td><td><u>End Date (M/D/Y)</u></td><td></td></tr><tr><td>Real Property Improvements</td><td></td><td></td><td><input type="checkbox"/> Owned    <input type="checkbox"/> Leased</td></tr><tr><td>Personal Property Improvements</td><td><u>5/1/04</u></td><td><u>5/1/06</u></td><td><input checked="" type="checkbox"/> Owned    <input type="checkbox"/> Leased</td></tr></table>					<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>		Real Property Improvements			<input type="checkbox"/> Owned <input type="checkbox"/> Leased	Personal Property Improvements	<u>5/1/04</u>	<u>5/1/06</u>	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>													
Real Property Improvements			<input type="checkbox"/> Owned <input type="checkbox"/> Leased												
Personal Property Improvements	<u>5/1/04</u>	<u>5/1/06</u>	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased												
8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No															
9. Number of existing jobs at this facility that will be retained as a result of this project <b>21</b>		10. Number of new jobs at this facility expected to be created within two years of project completion. <b>3</b>													
11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of valuation for the entire plant rehabilitation district. The SEV data below must be as of December 31 of the year prior to the rehabilitation. <table border="0"><tr><td>a. SEV of Real Property (excluding land)</td><td></td></tr><tr><td>b. SEV of Personal Property (excluding inventory)</td><td></td></tr><tr><td>c. Total SEV</td><td></td></tr></table>				a. SEV of Real Property (excluding land)		b. SEV of Personal Property (excluding inventory)		c. Total SEV							
a. SEV of Real Property (excluding land)															
b. SEV of Personal Property (excluding inventory)															
c. Total SEV															
12a. Check the type of District the facility is located in: <input checked="" type="checkbox"/> Industrial Development District <input type="checkbox"/> Plant Rehabilitation District															
12b. Date district was established by local government unit		12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No													

**APPLICANT CERTIFICATION**

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <b>Tim Robinson</b>	13b. Phone Number <b>(734) 761-9317</b>	13c. Fax Number <b>(734) 761-9062</b>	13d. E-mail Address <b>trobinson@wdc-econdev.com</b>
14a. Name of Contact Person <b>Rita Wetzel</b>	14b. Phone Number <b>(734) 426-3655</b>	14c. Fax Number <b>(734) 426-2725</b>	14d. E-mail Address
15a. Name of Company Officer (No Authorized Agents) <b>Rita Wetzel</b>			
15b. Signature of Company Officer (No Authorized Agents)			15c. Date
15d. Mailing Address (Street, City, State, ZIP) <b>2125 Bishop Circle West, Dexter, MI 48130</b>		15e. Phone Number <b>(734) 426-3655</b>	15f. E-mail Address

**LOCAL GOVERNMENT ACTION & CERTIFICATION**

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Years (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: <b>Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit <b>Indicate N/A if Not Applicable</b> <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing <input type="checkbox"/> 3. List of taxing authorities notified for district and application action <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.		17. Name of Local Government Body	
18. Date of Resolution Approving/Denying this Application			

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP)	19e. Phone Number	19f. Fax Number

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

**State Tax Commission**  
**Michigan Department of Treasury**  
**P.O. Box 30471**  
**Lansing, MI 48909-7971**

STC USE ONLY			
LUCI Code	Begin Date	End Date	End Date2



## Instruction for Form 1012, Industrial Facilities Tax Exemption (IFT) Application

The completed original application form 1012 (formerly L-4380) and all required attachments, plus two additional copies, **MUST** be filed with the clerk of the local unit of government where the facility is or will be located. Complete applications must be received by the State Tax Commission by October 31 to ensure processing and certification for the following tax year. Applications received after the October 31 deadline will be processed as expeditiously as possible.

Please note that attachments listed on the application in number 16a are to be retained by the local unit of government, and attachments listed in number 16b are to be included with the application when forwarding to the State Tax Commission (STC).

(Before commencement of a project the local unit of government must establish a district, or the applicant must request in writing a district be established, in order to qualify for an IFT abatement. Applications and attachments must be received by the local unit of government within six months of commencement of project.)

**The following information is required on separate documents attached to form 1012 by the applicant and provided to the local unit of government (city, township or village) in triplicate. (Providing an accurate school district where the facility is located is vital.):**

1. Legal description of the real property on which the facility is or will be located. Also provide property identification number if available.
2. Personal Property Requirements: Complete list of new machinery, equipment, furniture and fixtures which will be used in the facility. The list should include description, beginning date of installation or expected installation by month/day/year, and costs or expected costs. Detail listing of machinery and equipment must match amount shown on question 6b of the application. Personal property applications must have attached a certified statement/affidavit as proof of the beginning date of installation.
3. Real Property Requirements: Proof of date the construction started (groundbreaking). Applicant must include one of the following if the project has already begun; building permit, footings inspection report, or certified statement/affidavit from contractor indicating exact date of commencement.
4. Complete copy of lease agreement as executed, if

applicable, verifying lessee (applicant) has direct ad valorem real and/or personal property tax liability. The applicant must have real and/or personal property tax liability to qualify for an IFT abatement on leased property. If applying for a real property tax exemption on leased property, the lease must run the full length of time the abatement is granted by the local unit of government.

The following information is required of the local unit of government: (Please note that only items 2, 4, 5, 6, & 7 when applicable, are forwarded to the State Tax Commission with the application, along with items 2 & 3 from above. The original and one complete copy are required by the STC. The remaining items are to be retained at the local unit of government for future reference. The local unit must verify that the school district listed on all IFT applications is correct.)

1. A copy of the notice to the general public and the certified notice to the property owners concerning the establishment of the district.
2. Certified copy of the resolution establishing the Industrial Development District (IDD) or Plant Rehabilitation District (PRD), which includes a legal description of the district. If the district was not established prior to the commencement of construction, the local unit shall include a certified copy or date stamped copy of the filing of the request to establish the district.
3. Copy of the notice and the certified letters to the taxing authorities regarding the hearing to approve the application.
4. Certified copy of the resolution approving the application. The resolution must include the number of years the local unit is granting the abatement and the statement "the granting of the Industrial Facilities Exemption Certificate shall not have the effect of substantially impeding the operation of (governmental unit), or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in (governmental unit).
5. Letter of Agreement (signed by the local unit of government and the applicant per P.A. 334 of 1993).
6. Affidavit of Fees (signed by the local unit of government and the applicant), (Bulletin 3, January 16, 1998). This statement may be incorporated into the Letter of Agreement.

7. Treasury Form 3222 (if applicable) - Fiscal Statement for Tax Abatement Request.

**The following information is required for rehabilitation applications in addition to the above requirements:**

1. A listing of existing machinery, equipment, furniture and fixtures which will be replaced or renovated. This listing should include description, beginning date of installation or expected installation by month/day/year, and costs or expected costs.
2. A rehabilitation application must include a statement from the Assessor showing the taxable valuation of the plant rehabilitation district, separately stated for real property (EXCLUDING LAND) and personal property only applications should have attached a certified statement or affidavit as proof of the date personal property installation commenced.

**The following information is required for speculative building applications in addition to the above requirements:**

1. A certified copy of the resolution to establish a speculative building.
2. A statement of non-occupancy from the owner and the assessor.

# ***PROTOMATIC***

2125 Bishop Circle West  
Dexter, MI 48130-1560

August 30, 2004

Village of Dexter  
Attn: Ms. Donna Eureste, Village Manager  
8140 Main St.  
Dexter, Michigan 48130

Dear Donna:

Enclosed you will find the Information for Tax Exemption on property tax and our Capital Equipment list.

The following men were hired at Protomatic in the year 2004:

Michael Allemang 2/09/04  
Steve Hocking 2/16/04  
Nathaniel Leonard 5/25/04 (Summer Intern)  
Craig Kazmierczak 4/21/04  
Chris Cebelak 8/09/04

At the present, we have 21 employees. If we receive more contracts, we will hire approximately 2 to 3 additional employees in the next 18 months. The budget for the next 18 months is approximately \$100,000.00, if more contracts are received.

We appreciate your time and energy that you have put into helping Protomatic obtains Tax Abatement for the property.

Sincerely,



Rita Wetzel  
President

Enclosure

# ***PROTOMATIC***

2125 Bishop Circle West  
Dexter, MI 48130-1560

## TAX REBATE

Item	Cost
Capital Equipment	
Brown & Sharpe CMM	\$ 94,602.50 In service Aug. 23,2004
Haas Milling VF-4	\$ 97,000.00 In service Aug. 23,2004
Diversi-Tech Down Draft Bench	\$ 6,410.60 In service July 17,2004
Dell Computers 3	\$ 3,577.70 In service Aug. 30,2004
Misc. support equipment	These misc purchases were made between March and Aug. 2004
Gages, Rings, Pins & Handles	\$ 4,483.46
PDS Roll Carts	\$ 4,173.00
Calibrate tool, misc & equip.	\$ 8,316.33
Inspection set, extension kit & Misc tools	\$ 3,799.33
	\$ 222,362.92

**Company:** Protomatic  
**Date:** 8-Sep-04

### A. Personal Property

**VILLAGE OF DEXTER  
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION  
TAX ABATEMENT FORM  
PERSONAL PROPERTY**

**SECTION 3. COMMITMENT TO COMMUNITY**

For businesses with existing operations in the Village OR Dexter school district the following BONUS points will be awarded

How long has the company had ongoing operations in the Village or School District?

Village	<u>396</u>	Months
Dexter School District	<u>          </u>	Months

**A. Time in Community**

	<b>Village</b>	<b>School District</b>
For 6 to 36 months add:	2.50	1.20
For 37 to 96 months add:	5.00	2.40
For 97 to 144 months add:	7.50	3.60
For 145 or more months add:	10.00	5.00

**Total Section 3 Points** 10  
(Max 10)

**SECTION 4. COST TO COMMUNITY**

- A. 1** Added infrastructure costs directly necessitated by this development (including engineering):

\$0

If the cost to community is zero then skip this section.

If there are community costs use the following calculation to determine the number of points to subtract.

Total Project Cost: \$		
Total Community Cost	<u>\$0</u>	= <u>          </u>

- a. 100 or greater, subtract ZERO points for each point decline below 100.
- b. 99 to 50, subtract 0.2 points for each point decline below 100.
- c. 49 to 30, subtract 0.42 points for each point decline below 100.
- d. 29 to 1, subtract 1.0 point for each point decline below 100.

**Total Section 4 Points** 0  
(Max -100)

**Total Application Points** 33.12  
(Max 110)

**VILLAGE OF DEXTER  
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION  
TAX ABATEMENT FORM**

**YEARS OF TAX ABATEMENT ELIGIBILITY**

<b>Points</b>	<b>Years</b>
0 - 9	0
10 - 19	1
20 - 29	2
30 - 39	3
40 - 49	4
50 - 59	5
60 - 69	6
70 - 74	7
75 - 79	8
80 - 84	9
85 - 89	10
90 - 94	11
95 - 100 +	12





# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[deureste@villageofdexter.org](mailto:deureste@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

## MEMO

**To: President Seta and Council**  
**From: Donna Eureste, Village Manager**  
**Date: October 11, 2004**  
**Re: Election Consolidation-term changes**

AGENDA 10-11-04  
ITEM L-1

At the last Council meeting Council heard information about Election Consolidation implementation process and as a follow up to that discussion the following documents are provided.

- An article about the Village of Fowlerville, and how they are handling election consolidation.
- A draft ordinance borrowed from Fowlerville that deals with the method of changing terms of offices for trustees (not officers-President or Clerk). This ordinance clarifies the transition and makes it clear the village has chosen November even election cycle. Please understand that this draft ordinance does not assume Council has chosen to allow the Township to run our elections.
- A copy of the section of the village ordinance that would be amended as noted in the above draft document.
- A copy of the section of the GLV Act that is referenced in the above draft document.
- Suggested ordinance language for terms of office for President and Clerk consistent with Village Trustee terms of office.
- A spreadsheet showing how the terms of office are impacted by the proposed changes.
- The resolution provided by MML for those Villages who decide to conduct their elections. The MCL 168.642 method for passage of the resolution.

I recommend that if Council makes the decision to adopt the resolution to conduct their elections, a similar ordinance as above with dates adjusted for the September odd year, would be appropriate. This will help clarify the transition process.

As always if you have questions, please contact me prior to the meeting when possible.

Thanks,

**Village Council votes to extend members' terms**

By Susan Demas

DAILY PRESS &amp; ARGUS

Terms of Fowlerville Village Council members have been extended in an ordinance unanimously approved by the council Monday.

Council members elected to two-year terms will now serve for four years, effective immediately. Members elected in March 2003 will be up for re-election in November 2006. Those who took their seats in March 2004 are to serve until November 2008.

Another change is for village elections to shift from March to November of even years, in conjunction with general elections. Handy Township will assume responsibility for the election.

A public hearing was held on the ordinance on Sept. 20. The changes were made necessary by a series of statewide election consolidation laws that went into effect in January.

Council members said that the ordinance will benefit the village.

"There are so many issues - it's a wonderful thing that terms aren't ending so quickly," said council member Mary Helfmann.

Fellow council member Marge Carlon agreed that longer terms will aid the body in its work.

"We have a good council, an excellent manager - things are moving forward," she said.

FV/5?

JK

**VILLAGE OF DEXTER  
ORDINANCE NO. \_\_\_\_\_**

*Draft*

**AN ORDINANCE TO AMEND THE CODE OF  
ORDINANCE OF THE VILLAGE OF DEXTER BY  
ADDING A NEW SECTION THERETO, SECTION 2-  
32, PROVIDING FOR THE METHOD OF CHANGING  
THE TERMS OF OFFICE FOR ~~VILLAGE TRUSTEES~~  
TO 4-YEAR STAGGERED TERMS CONSISTENT  
WITH 2004 PUBLIC ACT 300**

THE VILLAGE OF DEXTER ORDAINS:

**Section 1.** The Code of Ordinances for the Village of Dexter is hereby amended by adding a section to be numbered 2-32, which Section shall read as follows:

**Section 2-32 Change in Village Trustee terms of office and election.**

(a) To provide for the method of changing the terms of office for Village Trustees to 4-year staggered terms as required by the amendments to the statutory General Law Village Charter, and to avoid having all of the terms of office of the current Council members expire simultaneously in November of 2006, the terms of office for those Village Trustees in office on the effective date of this ordinance shall be extended as follows:

- 1) The terms of office for the three (3) Village Trustees elected in March of 2003, and any appointed successors to these trustees, shall continue through November 19, 2006, and until their successors are qualified
- 2) The terms of office for the three (3) Village Trustees elected in March of 2004, and any appointed successors to these trustees, shall continue through November 19, 2008, and until their successors are qualified.

(b) That election of successors for the three (3) Village Trustees whose terms of office expire in November 2006, will be held as part of the 2006 November general election; and the election of successors for the three (3) Village Trustees whose terms of office expire in November 19, 2008, will be held as part of the 2008 November general election, with each elected successor being elected for a four (4) year terms of office commencing November 20<sup>th</sup> after each Trustee's election and qualification. Thereafter, three (3) Village Trustee's shall be elected for a term of four (4) years, and until their successors are qualified, at each biennial Village election to be held with the even year November general election; as provided in Chapter II, Section 5 of the amended General Law Village Act (MCL 62.5, as amended).

**Section 2. Repealer Clause.** All Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 3. Savings Clause.** This Ordinance shall in no manner affect pending litigation, either civil or criminal, founder or growing out of any Ordinance, Resolution, Order or parts thereof, hereby repealed.

**Section 4. Validity and Severability.** Should any portion of this Ordinance be found invalid for any reason, such a holding shall not be construed as affecting the validity of the remaining portions of the Ordinance.

**Section 5. Effective Date.** This ordinance shall take effect 45 days after the date of its adoption, unless

a petition signed by not less than ten percent of the registered electors of the village is filed with the village clerk or village office within 45 days. If a petition is filed within such period of time, this ordinance shall then take effect only upon its approval at the next general village or special village election held on the question of whether the ordinance shall be approved. Notice of the delayed effect of this ordinance and the right of petition under this section shall be published separately at the same time and in the same manner as the ordinance or a notice of the ordinance is published in a local newspaper of general circulation.

**Section 6. Adoption** This ordinance shall be adopted by an affirmative vote of at least two-thirds of the members of the village council.

**Section 8. Publication** The village clerk shall certify to the adoption of this ordinance and the village manager shall cause the same to be published as required by law.

\_\_\_\_\_  
Jim Seta, Village President

\_\_\_\_\_  
David Boyle, Village Clerk

Village Council Member \_\_\_\_\_ offered the foregoing Ordinance, and moved its adoption. The motion received a second from Village Council Member \_\_\_\_\_, and upon begin put to a vote, the vote was as follows:

J. Carson, Trustee	_____
P. Cousins, Trustee	_____
D. Fisher, Trustee	_____
S. Keough, Trustee	_____
J. Semifero, President Pro-Tem	_____
T. Walters, Trustee	_____
J. Seta, President	_____

The President thereupon declared this Ordinance approved and adopted by the Village Council of the Village of Dexter this 8<sup>th</sup> day of November, 2004.

**REVIEW FOR FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Brad Smith, Village Attorney

I hereby certify that the attached is a true and complete copy of an ordinance adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on November 8, 2004 with a duly noticed public hearing held on the same.

\_\_\_\_\_  
David Boyle, Village Clerk

**ARTICLE I. IN GENERAL**

**Secs. 2-1—2-30. Reserved.**

**ARTICLE II. VILLAGE COUNCIL\***

**Sec. 2-31. Compensation granted; source.**

The president shall receive the sum of \$275.00 and each trustee shall receive the sum of \$80.00 paid from the general fund for each regular meeting of the village council attended by them during their term of office. No compensation shall be paid for a meeting not attended. (Ord. eff. 5-13-2001)

**State law reference**—Compensation of village officers, MCL 64.21.

**Secs. 2-32—2-60. Reserved.**

**ARTICLE III. OFFICERS AND EMPLOYEES†****DIVISION 1. GENERALLY**

**Sec. 2-61. Assignment of certain duties of village clerk to village manager.**

As authorized by chapter V of Public Act No. 3 of 1895 (MCL 65.8) the village manager shall exercise supervisory authority over the accounting, budgeting, personnel, purchasing, and related management functions imposed on the village clerk by Public Act No. 3 of 1895, and may direct, supervise, or reassign the clerk's duties and management functions to another village employee or appointed official. However, the following functions shall not be subject to the village manager's supervision, direction, or assignment, which the elected clerk shall continue to perform:

- (1) Attend all meetings of the village council and record all proceedings and resolutions of the village council.
- (2) Administer oaths and affirmations as may be required.
- (3) Certify minutes, resolutions, ordinances and other documents.
- (4) Serve as clerk to various boards and commissions duly established by statute, ordinance, or resolution.

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**\*Cross reference**—Any ordinance regulations pertaining to personnel saved from repeal, § 1-6(13).

**State law references**—Village officers, MCL 62.1 et seq.; elections, MCL 63.1 et seq.; duties of officers, MCL 64.1 et seq.; village council, MCL 65.1 et seq.; powers of council, MCL 67.1 et seq.

**†State law references**—Village officers, MCL 62.1 et seq.; duties of officers, MCL 64.1 et seq.

## THE GENERAL LAW VILLAGE ACT

are elected and qualified.

**History:** 1895, Act 3, Imd. Eff. Feb. 19, 1895;—CL 1897, 2702;—CL 1915, 2572;—Am. 1925, Act 105, Imd. Eff. Apr. 30, 1925;—CL 1929 1482;—CL 1948, 62 4;—Am. 1971, Act 18, Imd. Eff. May 5, 1971;—Am. 1998, Act 255, Imd. Eff. July 13, 1998

\*\*\*\*\* 62.4.amended **THIS AMENDED SECTION IS EFFECTIVE JANUARY 1, 2005** \*\*\*\*\*

### **62.4 amended Term of office.**

Sec. 4 Unless otherwise provided by ordinance, the president, clerk, and treasurer hold their respective offices for the term of 2 years and until their successors are elected and qualified. The term of office for a president, clerk, or treasurer elected at the village's regular election begins on 1 of the following dates:

(a) If the regular election is held at the general election, November 20 after the officer's election and qualification.

(b) If the regular election is held at the September primary election, October 1 after the officer's election and qualification.

**History:** 1895, Act 3, Imd. Eff. Feb. 19, 1895;—CL 1897, 2702;—CL 1915, 2572;—Am. 1925, Act 105, Imd. Eff. Apr. 30, 1925;—CL 1929 1482;—CL 1948, 62 4;—Am. 1971, Act 18, Imd. Eff. May 5, 1971;—Am. 1998, Act 255, Imd. Eff. July 13, 1998;—Am. 2003, Act 305, Bff. Jan 1, 2005.

\*\*\*\*\* 62.5 **THIS SECTION IS AMENDED EFFECTIVE JANUARY 1, 2005: See 62.5.amended** \*\*\*\*\*

### **62.5 Village trustees; term of office; exemption by resolution; ordinance providing for election and terms of office; forwarding copy of resolution and ordinance.**

Sec. 5. (1) Except as otherwise provided in this section, 3 village trustees shall be elected at each biennial village election for the term of 4 years from the second Monday in March of the even numbered year when elected and until their successors are qualified. As an alternative, if provided by an ordinance adopted by the village before January 1, 1974, all 6 village trustees shall be elected at the biennial village elections for the term of 2 years and until their successors are qualified.

(2) If a village exempted itself from subsection (1) by council resolution adopted before January 1, 1974, the village shall continue to elect its trustees annually on the second Monday in March with 3 trustees to be elected annually. The trustees shall hold their offices for the term of 2 years and until their successors are qualified.

(3) A village that exempted itself as described in subsection (2) may subsequently provide by ordinance that the village shall elect trustees biennially. The ordinance shall be applicable to the even year village election to be held not less than 6 months next following the adoption of the ordinance. The ordinance shall provide for a system of electing trustees as described in subsection (1). The ordinance may extend the terms of incumbent trustees for not more than 1 year if necessary to provide for the biennial election of trustees. In any event, a trustee shall serve until his or her successor is qualified.

(4) A copy of each resolution and ordinance adopted pursuant to this section shall be forwarded to the director of the bureau of elections of the department of state.

**History:** 1895, Act 3, Imd. Eff. Feb. 19, 1895;—CL 1897, 2703;—CL 1915, 2573;—CL 1929, 1483;—CL 1948, 62 5;—Am. 1973, Act 148 Imd. Eff. Nov. 21, 1973;—Am. 1998, Act 255, Imd. Eff. July 13, 1998.

\*\*\*\*\* 62.5.amended **THIS AMENDED SECTION IS EFFECTIVE JANUARY 1, 2005** \*\*\*\*\*

### **62.5.amended Village trustees; term of office.**

Sec. 5. Except as otherwise provided in this section, 3 village trustees shall be elected at each biennial village election for the term of 4 years and until their successors are qualified. As an alternative, if provided by an ordinance adopted by the village before January 1, 1974, all 6 village trustees shall be elected at the biennial village elections for the term of 2 years and until their successors are qualified. The term of office for a trustee elected at the village's regular election begins on 1 of the following dates:

## THE GENERAL LAW VILLAGE ACT

(a) If the regular election is held at the general election, November 20 after the officer's election and qualification.

(b) If the regular election is held at the September primary election, October 1 after the officer's election and qualification.

**History:** 1895, Act 3, Imd. Eff. Feb. 19, 1895;—CL 1897, 2703;—CL 1915, 2573;—CL 1929, 1483;—CL 1948, 62.5;—Am. 1973, Act 148, Imd. Eff. Nov. 21, 1973;—Am. 1998, Act 255, Imd. Eff. July 13, 1998;—Am. 2003, Act 305, Eff. Jan. 1, 2005.

\*\*\*\*\* 62.6 THIS SECTION IS AMENDED EFFECTIVE JANUARY 1, 2005: See 62.6.amended \*\*\*\*\*

### 62.6 Appointive officers; term.

Sec. 6. All appointive officers, except officers appointed to fill vacancies in elective offices, shall hold their respective offices until the second Monday of April next after such appointment, and until their successors are qualified unless a different term of office is prescribed in this act, in an ordinance authorized by this act, or in the ordinance or resolution creating the office. An officer appointed to fill a vacancy in an elective office shall hold office until the next regular village election, and until his or her successor is elected and qualified. An officer appointed to fill a vacancy in an appointive office shall hold office until his or her successor is appointed and qualified.

**History:** 1895, Act 3, Imd. Eff. Feb. 19, 1895;—CL 1897, 2704;—CL 1915, 2574;—CL 1929, 1484;—CL 1948, 62.6;—Am. 1998, Act 255, Imd. Eff. July 13, 1998.

\*\*\*\*\* 62.6.amended THIS AMENDED SECTION IS EFFECTIVE JANUARY 1, 2005 \*\*\*\*\*

### 62.6.amended Appointive officers; term.

Sec. 6. Except for an officer appointed to fill a vacancy in an elective office, an appointive village officer holds the office for 2 years after the date of the appointment or until the village's next regular election, whichever is earlier, and until the officer's successor is appointed and qualified unless a different term of office is prescribed in this act, in an ordinance authorized by this act, or in the ordinance or resolution creating the office. An officer appointed to fill a vacancy in an elective office shall hold office until the next regular village election, and until his or her successor is elected and qualified. An officer appointed to fill a vacancy in an appointive office shall hold office until his or her successor is appointed and qualified.

**History:** 1895, Act 3, Imd. Eff. Feb. 19, 1895;—CL 1897, 2704;—CL 1915, 2574;—CL 1929, 1484;—CL 1948, 62.6;—Am. 1998, Act 255, Imd. Eff. July 13, 1998;—Am. 2003, Act 305, Eff. Jan. 1 2005.

### 62.7 Qualifications for office; void votes; "in default" defined; oath.

Sec. 7 (1) A person shall not be elected to an office unless he or she is an elector of the village.

(2) A person in default to the village is not eligible for any office in the village. All votes in an election for or any appointment of a person in default to the village are void. As used in this subsection, "in default" means delinquent in payment of property taxes or a debt owed to the village if 1 of the following applies:

(a) The taxes remain unpaid after the last day of February in the year following the year in which they are levied, unless the taxes are the subject of an appeal.

(b) Another debt owed to the village remains unpaid 90 days after the due date, unless the debt is the subject of an administrative appeal or a contested court case.

(3) Not more than 30 days after receiving notice of his or her election or appointment, an officer of the village shall take and subscribe the oath of office prescribed by the constitution of the state and file the oath with the clerk. An officer who fails to comply with the requirements of this subsection shall be considered to have declined the office.

**History:** 1895, Act 3, Imd. Eff. Feb. 19, 1895;—CL 1897, 2705;—CL 1915, 2575;—CL 1929, 1485;—CL 1948, 62.7;—Am. 1998, Act 255, Imd. Eff. July 13, 1998.

**Compiler's note:** In this section, "the constitution of the state" evidently refers to the Constitution of 1908. See now Const. 1963, Art. XI, § 1

### 62.8 Official bonds; deposit time.

VILLAGE OF DEXTER  
ORDINANCE NO. \_\_\_\_\_

Draft

**AN ORDINANCE TO AMEND THE CODE OF  
ORDINANCE OF THE VILLAGE OF DEXTER BY  
ADDING A NEW SECTION THERETO, SECTION 2-  
33, PROVIDING FOR THE METHOD OF CHANGING  
THE TERMS OF THE PRESIDENT AND CLERK TO  
4-YEAR STAGGERED TERMS**

THE VILLAGE OF DEXTER ORDAINS:

**Section 1.** The Code of Ordinances for the Village of Dexter is hereby amended by adding a section to be numbered 2-33, which Section shall read as follows:

**Section 2-33 Change in Village President and Clerk terms of office and election.**

(a) To provide for the method of changing the terms of office for Village President and Clerk to 4-year staggered terms, and bring the terms of office for the President and Clerk in line with the 4-year staggered terms of Village Trustees. The terms of office of the President and Clerk in office on the effective date of this ordinance shall be extended as follows:

- 1) The term of office for the President elected in March of 2003, and any appointed successors to these trustees, shall continue through November 19, 2006, and until their successors are qualified.
- 2) The terms of office for the Clerk elected in March of 2004, and any appointed successors to these trustees, shall continue through November 19, 2008, and until their successors are qualified.

(b) That election of successors for the President whose terms of office expire in November 19, 2006, will be held as part of the 2006 November general election; and the election of successors for the Clerk whose terms of office expire in November 19, 2008, will be held as part of the 2008 November general election, with each elected successor being elected for a four (4) year term of office commencing November 20<sup>th</sup> after each Trustee's election and qualification. Thereafter, the President and Clerk shall be elected for a term of four (4) years, and until successors are qualified, at each biennial Village election to be held with the even year November general election.

**Section 2. Repealer Clause.** All Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**Section 3. Savings Clause.** This Ordinance shall in no manner affect pending litigation, either civil or criminal, founder or growing out of any Ordinance, Resolution, Order or parts thereof, hereby repealed

**Section 4. Validity and Severability.** Should any portion of this Ordinance be found invalid for any reason, such a holding shall not be construed as affecting the validity of the remaining portions of the Ordinance.

**Section 5. Effective Date.** This ordinance shall take effect 45 days after the date of its adoption, unless a petition signed by not less than ten percent of the registered electors of the village is filed with the village clerk or village office within 45 days. If a petition is filed within such period of time, this ordinance shall then take effect only upon its approval at the next general village or special village



election held on the question of whether the ordinance shall be approved. Notice of the delayed effect of this ordinance and the right of petition under this section shall be published separately at the same time and in the same manner as the ordinance or a notice of the ordinance is published in a local newspaper of general circulation.

**Section 6. Adoption** This ordinance shall be adopted by an affirmative vote of at least two-thirds of the members of the village council.

**Section 8. Publication** The village clerk shall certify to the adoption of this ordinance and the village manager shall cause the same to be published as required by law.

\_\_\_\_\_  
Jim Seta, Village President

\_\_\_\_\_  
David Boyle, Village Clerk

Village Council Member \_\_\_\_\_ offered the foregoing Ordinance, and moved its adoption. The motion received a second from Village Council Member \_\_\_\_\_, and upon begin put to a vote, the vote was as follows:

J. Carson, Trustee	_____
P. Cousins, Trustee	_____
D. Fisher, Trustee	_____
S. Keough, Trustee	_____
J. Semifero, President Pro-Tem	_____
T. Walters, Trustee	_____
J. Seta, President	_____

The President thereupon declared this Ordinance approved and adopted by the Village Council of the Village of Dexter this 8<sup>th</sup> day of November, 2004.

**REVIEW FOR FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Brad Smith, Village Attorney

I hereby certify that the attached is a true and complete copy of an ordinance adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on November 8, 2004 with a duly noticed public hearing held on the same.

\_\_\_\_\_  
David Boyle, Village Clerk

# Elected

Jim Seta  
Donna Fisher  
Terry Walters  
Jim Carson  
Joe Semifero  
Paul Cousins  
Shawn Keough  
David Boyle

March 2004  
March 2003  
March 2003  
March 2003  
March 2004  
March 2004  
March 2004  
March 2004

## Township Run Election

November 2006 2 years 7 months  
November 2006 3 years 7 months  
November 2006 3 years 7 months  
November 2006 3 years 7 months  
November 2008 4 years 7 months  
November 2008 4 years 7 months  
November 2008 4 years 7 months  
November 2008 4 years 7 months  
November 2008 2 years 7 months

8 4 7

## Village Run Election

September 2007 3 years 7 months  
September 2005 2 years 7 months  
September 2005 2 years 7 months  
September 2005 2 years 7 months  
September 2007 3 years 7 months  
September 2007 3 years 7 months  
September 2007 3 years 7 months  
September 2007 3 years 7 months

RESOLUTION  
OF THE  
VILLAGE OF \_\_\_\_\_

WHEREAS:

1. Public Acts 286-300 of 2004 have made comprehensive changes to Michigan Election Law.

2. The Acts provide that all elections shall be held on four regular election dates which occur in February, May, August and November except for a special election called by the Governor or the Legislature.

3. The Acts provide that the election for village offices shall be held at the even-year November election date to be conducted by the township.

4. The Acts further provide, however, that a village may make a one-time choice for an alternate date for village regular elections to be held at the September primary election held in odd years. If the alternate date is chosen by the village, the village clerk shall conduct the election. 2004 PA 292 (MCL 168.642) prescribes the method for passage of the resolution including the requirement of holding a public hearing. \_\_\_\_\_

5. The village of Dexter desires to hold its regular election for village offices at the September primary election held in odd years, such election to be conducted by the village clerk.

THEREFORE:

*The village of \_\_\_\_\_ RESOLVES to hold its regular election for village offices at the September primary election held in odd years.*

*The village of \_\_\_\_\_ FURTHER RESOLVES that the village clerk shall conduct the election.*

Rev. 8/30/2004

Please note that the Elections Bureau has decided not to evaluate the resolutions. If your particular situation is not covered in either of the samples resolution, you probably do not need to enact a resolution. As always, please review with your municipal attorney

<b>ELECTION DATE OPTIONS FOR CITIES</b>				
<b>Election Currently Held:</b>	<b>Can be Held:</b>	<b>Action Required</b>	<b>Primary Options:</b>	<b>Action Required:</b>
Odd-year November	Odd year November	None	Odd-year August	None
Even-year November	Odd-year November	Resolution	Odd-year August	None
	Even-year November	None	Even-year August	None
Annual November	Odd-year November	Resolution	Odd-year August	None
	Even-year November	Resolution	Even-year August	None
	Annual November	None	Annual August	None
Any other date	Odd-year May	Resolution	Odd-year February	None
	Even-year May	Resolution	Even-year February	None
	Annual May	Resolution	Annual February	None
	Odd-year November	None	Odd-year August	None
<b>September Primary Option:</b> If a city currently holds its primary at the September election date, the city may adopt a resolution to continue to hold its primary at the September election date. The resolution must be adopted by December 31, 2004.				

<b>ELECTION DATE OPTIONS FOR VILLAGES</b>			
<b>Election Currently Held:</b>	<b>Can be Held:</b>	<b>Action Required</b>	<b>All village elections are now non-partisan with NO primary</b>
Any date	Odd-year September	Resolution	
	Even-year November	None	



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**Printer-Friendly Versions (pdf & html) of this Section** - all combined into one document

## MICHIGAN ELECTION LAW (EXCERPT)

### Act 116 of 1954

#### **168.642 Regular election or regular primary election; effective date.**

Sec. 642.

(1) Except as otherwise provided in this section and section 642a, on the effective date of this act, a city shall hold its regular election or regular primary election as follows:

(a) A city shall hold its regular election for a city office at the odd year general election.

(b) A city shall hold its regular election primary at the odd year primary election.

(c) A city that holds its regular election for a city office annually or in the even year on the November regular election date shall continue holding elections on that schedule.

(d) A city that holds its regular election primary for a city office annually or in the even year on the August regular primary election date shall continue holding primary elections on that schedule.

(2) If, on September 1, 2004, a city holds its regular election at other than a regular November election date, the city council may choose to hold the regular election on the May regular election date by adopting a resolution in compliance with this section. Except as provided in section 642a, if a city council adopts the resolution in compliance with this section to hold its regular election on the May regular election date, after December 31, 2004, the city's regular election is on the May regular election date. If a city's regular election is held on the May regular election date, the city's regular election primary shall be held on the February regular election date immediately before its regular election.

(3) If, on September 1, 2004, a city holds its regular election annually or in the even year on the November regular election date, the city council may choose to hold the regular election at the odd year general election by adopting a resolution in compliance with this section. Except as provided in section 642a, if a city council adopts the resolution in compliance with this section to hold its regular election at the odd year general election, after December 31, 2004, the city's regular election is at the odd year election. If a city's regular election is held at the odd year general election, the city's regular election primary shall be held at the odd year primary election.

(4) If, on September 1, 2004, a city holds its regular election annually on the November regular election date, the city

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council may choose to hold the regular election at the even year general election by adopting a resolution in compliance with this section. Except as provided in section 642a, if a city council adopts the resolution in compliance with this section to hold its regular election at the even year general election, after December 31, 2004, the city's regular election is at the even year election. If a city's regular election is held at the even year general election, the city's regular election primary shall be held at the even year primary election.

(5) If, on September 1, 2004, a city holds its regular election primary at the September primary election, the city council may choose to continue holding its regular election primary at the September primary election by adopting a resolution in compliance with this section. Except as provided in section 642a(2), if a city council adopts the resolution in compliance with this section to hold its regular election primary at the September primary election, after December 31, 2004, the city's regular election primary is at the September primary election.

(6) Except as otherwise provided in this section and section 642a, on September 1, 2004, a village shall hold its regular election as follows:

(a) A village shall hold its regular election for a village office at the general election and the appropriate township clerk shall conduct the election.

(b) A village shall not hold a regular primary election.

(7) A village council may make a 1-time choice to hold the regular election at the September primary election by adopting a resolution in compliance with this section. Except as provided in section 642a, if a village council adopts the resolution in compliance with this section to hold its regular election at the September primary election, after December 31, 2004, the village's regular election is at the September primary election and the village clerk shall conduct the election. The resolution may provide for the terms of office and for staggered terms. If a village's regular or special election is held in conjunction with another election conducted by a township, the village shall pay the township a proportionate share of the election expenses. If a village's regular or special election is not held in conjunction with another election conducted by a township, the village shall pay the township 100% of the actual costs of conducting the village's regular or special election. The township shall make voting equipment available to a village if the village conducts an election. If the village is located in more than 1 township, the township with the largest number of village electors shall furnish the voting equipment.

(8) Except as otherwise provided in this section and section 642a, on September 1, 2004, a school district shall hold its regular election for the office of school board member at the odd year general election.

(9) If, on September 1, 2004, a school district holds its regular election at other than the odd year general election, the school district's school board may choose to hold its regular election on 1 of the following by adopting a resolution in compliance

with this section:

(a) The odd year May regular election date.

(b) The November regular election date in both even and odd years.

(c) The May regular election date in both even and odd years.

(10) A resolution permitted under this section or section 642a is valid only if a city council, village council, or school board adopts the resolution in compliance with all of the following:

(a) The resolution is adopted before 1 of the following:

(i) If the resolution is permitted under subsection (2), (3), (4), (5), (7), or (9) of this section, January 1, 2005.

(ii) If the resolution is permitted under section 642a(1), (2), or (3), January 1 of the year in which the change in the date of the election takes effect.

~~\*~~ (b) Before adopting the resolution, the council or school board holds at least 1 public hearing on the resolution. The public hearing may be held on the same day and immediately before considering the adoption of the resolution.

(c) The council or school board gives notice of each public hearing on the resolution in a manner designed to reach the largest number of the jurisdiction's qualified electors in a timely fashion, and the notice states at least the following, as applicable:

(i) That the hearing is being held on the issue of whether to schedule the city's regular election on the May regular election date and that, if the resolution is not adopted, the city's regular election will be held at the odd year general election.

(ii) That the hearing is being held on the issue of whether to schedule the city's regular election primary at the September primary election and that, if the resolution is not adopted, the city's regular election primary will be held on the odd year primary election.

~~\*~~ (iii) That the hearing is being held on the issue of whether to schedule the village's regular election at the September primary election and that, if the resolution is not adopted, the village's regular election will be held at the general election.

(iv) That the hearing is being held on the issue of whether to schedule the school district's regular election at other than the odd year general election and that, if the resolution is not adopted, the school district's regular election will be held at the odd year general election. The notice shall specifically state the regular election date permitted under subsection (8) on which the school board is proposing that the school district's regular election be held.

(v) That the hearing is being held on the issue of whether to schedule the school district's regular election at the odd year general election and that, if the resolution is not adopted, the school district's regular election will continue to be held on the date on which it is currently being held.

~~\*~~ (d) The council or school board votes on the resolution and, on a record roll call vote, a majority of the council's or school board's members, elected or appointed, and serving, adopt the resolution.

~~\*~~ (e) The council or school board files the resolution with the secretary of state.

(11) This section takes effect September 1, 2004.

**History:** Add. 2003, Act 302, Eff. Sept. 1, 2004 ;--Am. 2004, Act 292, Eff. Sept. 1, 2004 .

**Compiler's Note:** Former § 168.642, which pertained to biennial spring elections, was repealed by Act 56 of 1963, 2nd Ex. Sess., Eff. Mar. 24, 1964.

**Popular Name:** Election Code

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# VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext. 15 Fax (734) 426-5614

## Memorandum

AGENDA 10-11-04

ITEM L-2

To: Village Council  
From: Allison Menard  
Re: Map Amendments  
Date: October 11, 2004

### Planning Commission Decision

At the October 4, 2004 meeting, the Planning Commission moved to recommend approval of the proposed map amendments. The following is a list of the parcels that would be impacted by the proposed change.

Property ID & Address	Existing Zoning	Proposed Zoning
HD-08-06-205-009 – 3240 Alpine Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-205-011 – 3224 Alpine Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-205-010 – 3232 Alpine Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-205-024 – 3237 Broad Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-205-022 – 3219 Broad Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-205-023 – 3249 Broad Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-048 – Forest Street vacant	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-050 – Forest Street vacant	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-002 – Forest Street vacant	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-003 – Forest Street vacant	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-007 – 8140 Forest Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-006 – Forest Street vacant	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-004 – Forest Street vacant	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-011 – 3126 Broad Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-008 – 3115 Broad Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-013 – 8074 Broad Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-014 – 8064 Broad Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-025 – 3195 Baker Road	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-012 – 8076 Forest Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-015 – 8040 Forest Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-024 – 3185 Baker Road	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-016 – 8020 Forest Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-023 – 3175 Baker Road	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-026 – Forest Street vacant	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-001 – 3045 Broad Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-022 – 3165 Baker Road	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-017 – 8006 Forest Street	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-021 – 3151 Baker Road	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-020 – 3141 Baker Road	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-018 – 3127 Baker Road	VC – Village Commercial	CBD – Central Business District
HD-08-06-210-019 – 3135 Baker Road	VC – Village Commercial	CBD – Central Business District
HD-08-06-280-015 – 3075 Baker Road	VR – Village Residential	VC – Village Commercial
HD-08-06-280-016 – 3091 Baker Road	VR – Village Residential	VC – Village Commercial
HD-08-06-280-017 – 7923 Forest Street	VR – Village Residential	VC – Village Commercial
HD-08-06-280-018 – 7933 Forest Street	VR – Village Residential	VC – Village Commercial
HD-08-06-280-019 – 7951 Forest Street	VR – Village Residential	VC – Village Commercial
HD-08-06-280-020 – 7955 Forest Street	VR – Village Residential	VC – Village Commercial
HD-08-06-280-021 – 7983 Forest Street	VR – Village Residential	VC – Village Commercial
HD-08-06-280-006 – 8050 Grand Street	VR – Village Residential	VC – Village Commercial
HD-08-06-280-003 – 8080 Grand Street	VR – Village Residential	VC – Village Commercial
HD-08-06-280-027 – 8015 Forest Street	VR – Village Residential	VC – Village Commercial

HD-08-06-280-002- 8090 Grand Street	VR – Village Residential	VC – Village Commercial
HD-08-06-280-022 – 8035 Forest Street	VR – Village Residential	VC – Village Commercial
HD-08-06-280-023 – 8055 Forest Street	VR – Village Residential	VC – Village Commercial
HD-08-06-280-024 – 8077 Forest Street	VR – Village Residential	VC – Village Commercial
HD-08-06-280-025 – 8087 Forest Street	VR – Village Residential	VC – Village Commercial

Changes are being proposed to expand the Central Business District (CBD) and the Village Commercial (VC) District. Amendments are being proposed as a result of the Parking Study and in an effort to expand the village downtown commercial district to facilitate redevelopment. Changes were principally made to existing commercial districts.

The proposed changes are being recommended because conditions within the downtown have changed since the original Master Plan. The proposed changes conform to the recommendations within the current draft Master Plan, and the existing and draft future land use map. The proposed changes are compatible with the village's physical, geological and hydrological features within the village. The village long-term goals are to expand the commercial district to include areas already used as commercial, and to foster the redevelopment of properties along the Mill Creek waterfront.

The intent of the proposed amendments is to encourage redevelopment and a continuation and expansion of the village's commercial district. The proposed changes are consistent with recent zoning ordinance changes and will expand the village's commercial core.

Included is an 8.5 x 11 map. Areas shown in blue outline are the proposed CBD (Central Business District). Areas shown in the red outline are the proposed VC (Village Commercial). The underlying map is the existing zoning.

The change in zoning will not prohibit someone from using or continuing to use their property, however, single-family homes within the new VC district will be required to obtain a variance if they want to expand. Because the single family homes are now commercially zoned they are a legally nonconforming and would need a variance to expand. In addition, uses that cease to exist for a period of longer than 6 months will be required to meet existing zoning if the use recommences.

Per Section 23.05 - In considering any petition for an amendment to the Official Zoning Map, the Planning Commission and Village Council shall consider the following criteria in making its findings, recommendations and decision:

- A. Consistency with the goals, policies and future land use map of the Dexter Master Plan. If conditions upon which the Master Plan was developed (such as market factors, demographics, infrastructure, traffic and environmental issues) have changed significantly since the Master Plan was adopted, as determined by the Village, the Planning Commission and Council shall consider the consistency with recent development trends in the area.
- B. Compatibility of the site's physical, geological, hydrological and other environmental features with the host of uses permitted in the proposed zoning district.
- C. Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) of the uses permitted under the current zoning.
- D. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.
- E. The capacity of the Village's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety and welfare".

- F. The apparent demand for the types of uses permitted in the requested zoning district in the Dexter area in relation to the amount of land currently zoned and available to accommodate the demand.
- G. The request has not previously been submitted within the past one (1) year, unless conditions have changed or new information has been provided.
- H. Other factors deemed appropriate by the Planning Commission and Village Council.

The Planning Commission's DRAFT motion is as follows:

Move to recommend that the Village Council **APPROVE** the proposed amendments to the Village of Dexter Zoning map. The proposed changes are being recommended because conditions within the downtown have changed since the original Master Plan. The proposed changes conform to the recommendations within the current draft Master Plan, and the existing and draft future land use map. The proposed changes are compatible with the village's physical, geological and hydrological features within the village. The village long-term goals are to expand the commercial district to include areas already used as commercial, and to foster the redevelopment of properties along the Mill Creek waterfront.

The intent of the proposed amendments is to encourage redevelopment and a continuation and expansion of the village's commercial district. The proposed changes are consistent with recent zoning ordinance changes and will expand the village's commercial core.

#### **RECOMMENDATION**

Move to postpone the proposed changes to the zoning map until the October 25, 2004 regular Village Council meeting.

OR

Move to (**APPROVE / DENY**) the proposed amendments to the Village of Dexter Zoning map based on the following:

(Reasons per Section 23.05)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Please contact me prior to the meeting with questions.

Thank you,



# VILLAGE OF DEXTER – Community Development Office

8140 Main Street, Dexter, Michigan 48130-1092 Phone (734) 426-8303 ext. 15 Fax (734) 426-5614

## Memorandum

To: Village Council  
From: Allison Menard  
Re: Article 2 – Definitions  
Date: October 11, 2004

CEMUDA 10-11-04  
L-3

### Planning Commission Decision

At the October 4, 2004 meeting, the Planning Commission moved to recommend approval of the proposed amendments to Article 2, Definitions.

Included are the recommended amendments to Article 2, Definitions. Amendments are shown with underlines and strikethroughs. The recommended amendments are to add a Floor Area Gross definition to correspond with the amendments to Article 5, Parking and Loading, and to remove one of the sign definitions on page 2-31 has been deleted due to duplication from previous sign ordinance amendments.

### RECOMMENDATION

Move to postpone the recommended amendments to Article 2, Definitions until the November 1, 2004 regular meeting.

OR

Move to (APPROVE / DENY) the recommended amendments to Article 2, Definitions presented to the Village Council at the October 11, 2004 Village Council meeting.

Please contact me prior to the meeting with questions.

Thank you,

### **Definitions**

**Garage, service:** Any premises used for the storage or care of motor-driven vehicles, or where any such vehicles are equipped for operation, repaired, or kept for renumeration, hire or sale.

**Garden center:** An establishment with retail sales of trees, fruits, vegetables, shrubbery, plants, landscaping supplies, lawn furniture, playground equipment and other home garden supplies and equipment.

**Gasoline service station:** A place for the dispensing, sale, or offering for sale of motor fuels directly to users of motor vehicles, together with the sale of minor accessories and services for motor vehicles, but not including major- automobile repair.

**Grade:** The ground elevation established for the purpose of regulating the number of stories and the height of buildings. The building grade shall be the level of the ground adjacent to the walls of the building if the finished grade is level. If the ground is not entirely level, the grade shall be determined by averaging the elevation of the ground for each face of the building.

**Floor Area, Gross: (general Definition)** Is the sum of the gross horizontal areas of the several floors of a building or buildings, measured from the exterior walls or from the centerline of walls separating two buildings. In particular floor area includes: basement space; elevator shafts or stairwells; floor space for mechanical equipment, penthouses, balconies, mezzanines, enclosed porches, and accessory buildings; attic floor space (whether or not floor has been laid) providing structural headroom is seven feet six inches (7'6"). Floor area shall not include: elevator or stair bulkheads, accessory water tanks, or cooling towers; uncovered steps, attic floor space less than five feet (5'0") high. Covered, but not enclosed portions of porches, terraces or breezeways shall have their floor area computed at fifty percent (50%) of the actual floor area. Uncovered and unenclosed porches, terraces or breezeways shall have their floor area computed at twenty-five (25%) percent of the actual floor area.

**Floor area, gross: (for purposes of computing parking only)** Gross floor area shall be the sum of the horizontal areas of each story of the building, measured from the interior surfaces of the exterior walls. Gross floor area shall include hallways, stairways, interior lobbies and similar areas; but shall exclude exterior porches, attached garages and attics and basements which cannot accommodate commercial or office operations other than storage.

**Group home:** See Care Organization.

**Gym or gymnasium:** A room or building equipped for gymnastics, exercise or sport.

**Hazardous uses:** All uses which involve the storage, sale, manufacture, or processing of materials which are dangerous and combustible and are likely to burn immediately, and from which either poisonous fumes or explosions are to be anticipated in the event of fire. These uses include all high hazard uses listed in the most recent edition of the Building Code adopted by the Village.

**Height of building:** See Building Height.

**Home occupation:** A use conducted entirely within an enclosed building employing only the inhabitants thereof, which is clearly incidental and secondary to residential occupancy and does

## **Definitions**

**Salvage Yard:** An area where waste and used or secondhand materials are bought and sold, exchanged, stored, packed, disassembled or handled including but not limited to: scrap iron and other metals, paper, rags, rubber tires and bottles. A salvage yard includes junkyards and similar facilities including automobile wrecking yards and any open area of more than two hundred square feet for storage, keeping or abandonment of junk.

**Seasonal or Special Event:** An occurrence or noteworthy happening of seasonal, civic, or religious importance, which is organized and sponsored by the Village of Dexter or by a non-profit Dexter community group, congregation, organization, club or society, and which offers a distinctive service to the community, such as public entertainment, community education, civic celebration, or cultural or community enrichment. Special events typically run for a short period of time (less than two (2) weeks) and are unlike the customary or usual activities generally associated with the property where the special event is to be located.

**Service drive:** Any private road that is generally parallel to an arterial road and that is designed to provide access to abutting properties so that these properties are somewhat sheltered from the effects of the through traffic on the arterial road and so that the flow of traffic on the arterial road is not impeded by direct driveway access from a large number of abutting properties.

**Semi-trailer:** A trailer, which may be enclosed or not enclosed, having wheels generally only at the rear, and supported in front by a truck tractor or towing vehicle.

**Service truck:** A pick-up truck or van that is used in conjunction with a repair or maintenance business, such as a plumbing, electrical, or carpentry business.

**Setback:** Is the distance required to obtain the minimum required distance between the front, side or rear lot lines and the building lines or parking lot. Setbacks from a public street or private road shall be measured from the right-of-way line or easement. Setbacks shall remain as open space as defined herein, unless otherwise provided for in this ordinance. (Refer to the Schedule of Regulations, Article XX, for minimum setbacks).

**Shopping center:** A grouping of retail businesses and service uses on a single site with common parking facilities.

**Shoreline:** The line between upland and bottomland which persists through excessive changes in water levels, below which the presence and action of the water is so common or recurrent that the character of the land is marked distinctly from the upland and is apparent in the soil, the configuration of the soil surface and the vegetation.

**Sign:** Any device, fixture, placard, or structure that uses any color, form, graphic, illumination, symbol, or writing to advertise, announce the purpose of, or identify the purpose of a person or entity, or to communicate information of any kind to the public. House numbers, addresses, and name plates not exceeding two (2) square feet shall not be considered signs.

(Adopted 6-28-04, Effective 9-1-04)

For the purpose of this Ordinance, sign shall also include the following terms:

### **Definitions**

**Abandoned Sign:** A sign which no longer directs or exhorts any person, or advertises a bona fide business, lessor, owner, product or activity conducted or product available on the premises where such sign is displayed.

**Animated Sign:** Any sign that uses movement or change of lighting to depict action or create a special effect or scene.

**Banner:** Any sign of lightweight fabric or similar material that is attached to a pole or a building at one (1) or more edges. National flags, state or municipal flags, or the official flag of any institution or business shall not be considered banners.

**Billboard:** An off-premises sign with an area in excess of two hundred (200) square feet.

**Beacon:** Any light with one (1) or more beams directed into the atmosphere or directed at one (1) or more points not on the same zoning lot as the light source; also, any light with one (1) or more beams that rotate or move.

**Building Marker:** Any sign indicating the name of a building and date and incidental information about its construction, which sign is cut into masonry surface or made of other permanent material.

**Building Sign:** Any sign attached to any part of a building, as contrasted to a ground sign. Building signs shall include the following types of signs as defined in this section: Canopy, Projecting, Wall, permanent window, and channel letter signs.

**Business Center Sign:** A sign which identifies a group of two (2) or more stores, offices, research facilities, or manufacturing facilities which collectively have a name different than the name of the individual establishments and which have common parking facilities, or which is a platted business subdivision.

**Canopy Sign:** Any sign that is a part of or attached to an awning, canopy, or other fabric, plastic, or structural protective cover over a door, entrance window, or outdoor service area.

**Casual Sales Sign:** A temporary sign used for special sales, not scheduled with any regularity, and includes home garage sales, attic sales, flea market sales and other occasional casual sales whether or not commercially oriented. The sign must be located on the same lot as the special sale.

**Changeable Copy Sign:** A sign or portion thereof with characters, letters, or illustrations that can be changed or rearranged without altering the face or the surface of the sign. A sign on which the message changes more than one (1) time per day shall be considered an animated sign and not a changeable copy sign for purposes of this Ordinance. A sign on which the only copy that changes is an electronic or mechanical indication of time or temperature shall be considered a "time and temperature" portion of a sign and not a changeable copy sign for purposes of this Ordinance.



### **Definitions**

**Channel Letter Sign:** Any sign installed as a cabinet or as individual letters, with self-contained illumination. Some channel letters may be mounted on a raceway (wire way) while others may be mounted flat against the building wall. Channel letter signs shall not exceed more than twelve (12) inches from the building wall.

**Commercial Activity Signs:** A temporary sign which includes signs advertising the opening of a new business, sales, change in hours of operation, or the conduct of commercial activities during other than regular business hours. Temporary banners are included in this definition.

**Commercial Message:** Any sign wording, logo, or other representation that, directly or indirectly, names, advertises, or calls attention to a business, product, service, or other commercial activity.

**Flag:** Any fabric or banner containing distinctive colors, patterns, or symbols, used as a symbol of a government, political subdivision, or other entity.

**Ground Sign:** Any sign supported by structures or supports that are placed on, or anchored in, the ground and that are independent from any building or other structure.

**Incidental Sign:** A sign, generally informational, that has a purpose secondary to the use of a zone lot on which it is located, such as "no parking," "entrance," "loading only," "telephone," "handicap," "no hunting," "no trespassing" and other similar directives. No commercial message shall be considered incidental.

**Incidental Business Sign:** Signs associated with the drive-thru portion of a business, such as a menu-board sign.

**Institutional Sign:** Temporary signs announcing any annual or semiannual public, charitable, educational or religious event or function.

**Integral Sign:** Integral signs are names of buildings, dates of erection, monument citations, commemorative tablets and the like, when carved into stone, concrete or similar material or made of other permanent type construction and made an integral part of the structure.

**Non-conforming Sign:** Any sign that does not conform to the requirements of this Ordinance.

**Off-site Sign (off-premises sign):** A sign other than an on-site sign.

**On-site Sign (on-premises sign):** A sign which advertises or identifies only goods, services, facilities, events or attractions on the premises where located.

**Outdoor Advertising Sign:** A sign, including billboards, on which the written or pictorial information is intended to advertise a use, product, service, goods, event or facility located on other premises, and which is intended primarily for advertising purposes.

## **Definitions**

**Pennant:** Any lightweight plastic, fabric, or other material, whether or not containing a message of any kind, suspended from a rope, wire, or string, usually in series, designed to move in the wind.

**Political Sign:** A sign relating to the election of a person to public office or relating to a political party or relating to an issue or matter to be voted upon at an election called by a public body. Political signs are considered temporary signs.

**Portable Sign:** Any sign not permanently attached to the ground or other permanent structure, or a sign designed to be transported, including, but not limited to, signs designed to be transported by means of wheels; signs converted to A or T-frames; menu and sandwich board signs; balloons used as signs; and signs attached to or painted on vehicles or trailers parked and visible from the public right-of-way, unless said vehicle is licensed operable and used in the normal day-to-day operations of the business.

**Projecting Sign:** Any sign affixed perpendicular to a building or wall in such a manner that its leading edge extends more than six (6) inches beyond the surface of such building or wall, with the exception of channel letter signs.

**Real Estate Sign:** A sign advertising that the property said sign is located upon is for sale, rent or lease. Real estate signs are considered temporary signs.

**Residential Development Sign:** A sign at the entrance of a residential development for the purposes of identifying a subdivision, site condominium, multiple family development, or mobile home park.

**Roof Sign:** Any sign erected and constructed wholly on and over the roof of a building, supported by the roof structure, and extending vertically above the highest portion of the roof.

**Roof Sign, Integral:** Any sign erected or constructed as an integral or essentially integral part of a normal roof structure of any design, such that no part of the sign extends vertically above the highest portion of the roof and such that no part of the sign is separated from the rest of the roof by a space of more than six (6) inches.

**Suspended Sign:** A sign that is suspended from the underside of a horizontal plane surface and is supported by such surface.

**Temporary Sign:** A sign that is intended to be displayed for a limited period of time.

**Wall Sign:** Any sign attached parallel to a wall, painted on the wall surface of, or erected and confined within the limits of an outside wall of any building or structure, which is supported by such wall or building, and which displays only one sign surface.

**Window Sign:** Any sign, pictures, symbol, or combination thereof, designed to communicate information about a community activity, business, commodity, event, sale,

### **Definitions**

or service that is placed inside a window or upon the window panes or glass and is visible from the exterior of the window. Political signs, or other non-commercial advertising, shall not be deemed to be window signs for the purpose of this ordinance and shall not be subject to the provisions regulating window signs in this ordinance.

**Sign:** ~~The use of any words, numerals, figures, devices, designs, or trademarks by which anything is made known such as are used to show an individual firm, profession, or business, and are visible to the general public.~~

**Site development plan:** The development plan for one or more lots on which is shown the existing and proposed conditions of the lot, including topography, vegetation, drainage, flood plains, wetlands, and waterways; landscaping and open spaces; walkways; means of ingress and egress; pedestrian and vehicular circulation; utility services; structures and buildings; signs and lighting; berms, buffers, and screening devices; surrounding development; and any other information that reasonably may be required in order that an informed decision can be made by the approving authority.

**Special land use:** Any land use, which requires approval by the Village Council according to the standards listed in this Ordinance, and as authorized in the Village or Village Zoning Act.

**Stable, commercial:** A facility for the rearing and housing of horses, mules, ponies or for riding and training academies.

**Stable, private:** An accessory building incidental to an existing residential use, that shelters horses for the exclusive use of the occupants of the premises and their guests, without remuneration, hire or sale.

**Street:** Any public or private thoroughfare or right-of-way, other than a public or private alley, dedicated to or designed for travel and access to any land, lot or parcel whether designated as a road, avenue, highway, boulevard, drive lane, place, court, or any similar designation. Various types of roads are defined as follows:

- A. **Private road:** Any road which is to be privately maintained and has not been accepted for maintenance by the Village, Washtenaw County, the State of Michigan or the federal government, but which meets the requirements of these Zoning Regulations or has been approved as a private road by the Village under any prior ordinance.
- B. **Public street:** Any road or portion of a road which has been dedicated to and accepted for maintenance by the Village, Washtenaw County, State of Michigan or the federal government.
- C. **Arterial road:** A road, which carries high volumes of traffic and serves as an avenue for circulation of traffic onto, out of, or around the Village. An arterial road may also be a major thoroughfare.
- D. **Collector street:** A road whose principal function is to carry traffic between minor and local roads and arterial roads but may also provide direct access to abutting properties.

